

HOLY FAMILY C.R.D. NO. 37
REGULAR BOARD MEETING MINUTES
November 12, 2010

CALL TO ORDER: Chair Lavoie called the Regular Board Meeting to order at 10:42 a.m. in Peace River, Alberta.

ATTENDANCE: In attendance: Chair Lavoie, Vice-chair Valiquette, Trustees G. Ostermeier, R. Lanctot, B. Wright, R. David, C. Lizée, and A. Polard, Superintendent B. Turpin, Secretary-Treasurer H. Diaz and Recording Secretary C. Doris.

PRAYER: Chair Lavoie led the meeting in prayer.

ADOPTION OF AGENDA: Trustee Ostermeier moved the Board adopt the agenda with the following additions:

4.14 World Youth Day – sponsored by Holy Family Catholic Regional Division No. 37

6.2.7 Government of Alberta – Value Scoping Sessions

6.4.2 Accountability Pillar and MELRA – Email from the Minister of Education – November 10, 2010

6.4.3 Living Waters Catholic Regional Division No. 42 – Board of Trustees Selects Chair/Vice-Chair – November 2010

6.4.4 ASBA Board Chairs Email #57 – November 8, 2010 re: ASBA Withdraws from CSBA

6.4.5 ASBA ASEBP

6.4.5 ASBA Appointment of SIPP

9.2.4 ASBA Authorization of Individual Responsible to Pick Up Voting Device

9.2.5 ASBA – Procedures for the Election of President and Vice-President – November 10, 2010

20-11-10

CARRIED

**REGULAR BOARD MEETING
MINUTES – OCTOBER 15, 2010:**

Vice-Chair Valiquette moved the Board adopt the minutes of the Regular Board Meeting of October 15, 2010, as amended.

21-11-10

CARRIED

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BOARD ANNUAL WORK PLAN: The Board Annual Work Plan was reviewed. The Board Retreat was tentatively scheduled for June 15, 2011 at Peace Island. The meeting with School Council Chairs was set for December 14, 2010 at 5:30 p.m. with an invitation to principals.

HOLY FAMILY MATTERS: The deadline for submissions to the newsletter is the 15th of the month. Trustees were asked to forward any items/suggestions for the next newsletter. Trustee information will be verified.

POLICY REVIEW: The Board reviewed policies 13, 14, 16 and 17. The Board referred Policy 15 School Closure to administration to review the critical enrolment information provided by Terry Gunderson and to add the information to the existing policy and bring back to the December Board Meeting.

Trustee Ostermeier moved the Board add Policy Review as a standing item on the regular Board meeting agenda.

22-11-10

CARRIED

RECESS: The meeting recessed at 11:55 a.m. for lunch.

RECONVENE: The meeting reconvened at 12:35 p.m.

BUDGET DEVELOPMENT PROCESS: The Board reviewed the update which included the Special Board Meeting on November 29, 2010, at 1:00 p.m. to approve the 2010 Budget and Audited Financial Statements.

ROSARY CHRISTMAS CONCERT: Superintendent Turpin suggested that a group of Trustees attend the Rosary Christmas Concert on December 9, 2010, at 1:00 p.m. and that trustees host a trustee recruitment for the Manning Ward vacancy following the concert. Chair Lavoie and Trustee David will be available to attend. Trustee Lanctot will try to attend if possible.

AISI CONFERENCE – FEBRUARY 7-8, 2011: If there is interest in attending the AISI Conference, please let Central Office know.

LETTER FROM LESSER SLAVE LAKE INDIAN REGIONAL COUNCIL RE: APPOINTMENT OF BEATRICE WRIGHT:

The letter from the Lesser Slave Lake Indian Regional Council, dated October 20, 2010, regarding the appointment of Beatrice Wright was received as information. Chair Lavoie congratulated and welcomed Trustee Beatrice Wright back to the Board for the next three year term.

LETTER FROM WESTERN CREE TRIBAL COUNCIL RE: APPOINTMENT OF RYK DAVID:

The letter from the Western Cree Tribal Council, dated November 3, 2010, regarding the appointment of Ryk David was received as information. Chair Lavoie congratulated and welcomed Trustee David back to the Board for the next three year term.

MEETING WITH ARCHBISHOP PETTIPAS:

Superintendent Turpin and Chair Lavoie will attend the meeting with the Archbishop on November 30, 2010, in McLennan and reviewed the items on the agenda.

TRUSTEE COMPUTER NEEDS AND IN-SERVICE:

Superintendent Turpin informed trustees that their computer systems need to be updated for the new electronic agenda and asked trustees to provide her with the name of their internet provider and if they would like a Division laptop or if they would like to access the computer purchase plan to purchase their own computers. Chair Lavoie asked how the electronic agenda development was progressing. Demos will be done for trustees to view and choose a program.

PURCHASE OF DIVISION VEHICLE FOR COMPUTER IT USE:

Trustee Lizée moved the Board accept the tender from Monahan Ford in High Prairie for the purchase of a Ford Edge for the IT Department at the cost of \$30,883.00 plus GST.

23-11-10

CARRIED

REIMBURSEMENT FROM ALBERTA SUMMER GAMES:

The information regarding the refund on the donation provided to the Alberta Summer Games was received as information.

LETTER TO LSLIRC AND WCTC – INVITATION TO MEETING DECEMBER 1, 2010:

The letters of invitation to the Lesser Slave Lake Indian Regional Council and the Western Cree Tribal Council to meet with the Board on December 1, 2010, was received as information. No response to date has been received.

WORLD YOUTH DAY:

Superintendent Turpin apprised the Board of the plans

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for the Archdiocese to take a group of individuals, ages 18 – 30, to the World Youth Day in Spain in August 2011 and that Holy Family was approached to provide sponsorship for an individual(s) to attend.

Vice-Chair Valiquette moved the Board provide sponsorship of \$1,500.00 each for two Holy Family C.R.D. No. 37 staff members, ages 18-30, to attend the World Youth Day in Spain in August 2011.

24-11-10 CARRIED

IN CAMERA: Trustee Lanctot moved the meeting continue in camera at 1:20 a.m.

25-11-10 CARRIED

IN PUBLIC: Trustee Lizée moved the meeting continue in public at 1:50 p.m.

26-11-10 CARRIED

While in camera the Board discussed Tripartite Discussion, ACSTA Formation/Expansion Meeting on October 29, 2010, and the Superintendent's Contract.

SUPERINTENDENT'S CONTRACT: Vice-Chair Valiquette moved the Board approve the Superintendent's Contract commencing September 1, 2010, until August 31, 2015.

27-11-10 CARRIED

SUPERINTENDENT'S REPORT: Trustee Polard moved the Board receive the Superintendent's report, as presented under separate cover, as information.

28-11-10 CARRIED

SECRETARY- TREASURER'S REPORT: Trustee Lanctot moved the Board receive the report of the Secretary-Treasurer, as information, including the following items:

- Budget Status Report – October 31, 2010
- Accounts Paid and Payroll for October
- Infrastructure Maintenance and Renewal

Projects

- Maintenance Upgrades – 518
- Providence School Modernization Update
- Government of Alberta – Value Scoping Sessions
- ASEBP School Trustee Benefit Coverage for trustees under the age of 65.

29-11-10

CARRIED

CHAIR’S REPORT:

Trustee Lanctot moved the Board receive the report of the Chair, as information, including the following items:

- ACSTA Orientation Session for Newly Elected Catholic School Trustees
- Accountability Pillar and MELRA – Email from the Minister of Education – November 10, 2010
- Living Waters Catholic Regional Division No. 42 – Board of Trustees Selects Chair/Vice-Chair – November 2010
- ASBA Board Chairs Email #57 – November 8, 2010 re: ASBA Withdraws from CSBA
- ASBA Call for Interest to the SIPP Board
- ASBA – Request to sit on the ASEBP Board

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CARRIED

FORT VERMILION UNIFICATION AGREEMENT – HISTORY AND ANALYSIS:

Deferred to the last item on the agenda.

ASBA ZONE 1 – NOVEMBER 1, 2010:

Trustee Ostermeier and Vice-Chair Valiquette reported on the ASBA Zone 1 attended by trustees on November 1, 2010, in Grande Prairie. Chair of the Zone – Nan Bartlett, Vice-Chair is Denise Valiquette.

JOINT USE OF FACILITIES – HIGH PRAIRIE:

Trustee Ostermeier reported on the September 17, 2010, Joint-Use Facility in High Prairie.

The Board directed administration to look into the Joint Use of Facilities in the Town of Valleyview for the next meeting.

ACSTA OPTING IN OR OPTING OUT OF ASFF:	Holy Family Catholic Regional Division No. 37 is Opted Out – this item was received as information.
ACSTA AGM – FINAL CONFIRMATIONS:	Trustees Lavoie, Valiquette, Ostermeier, Wright and Lizée will attend the ACSTA Convention.
ASBA AGM – FINAL CONFIRMATIONS:	Trustees Lavoie, Ostermeier, and Lizée will attend the ASBA Convention.
FNMI CONVENTION – NOVEMBER 24-26, 2010:	Trustee Wright and David will attend the FNMI “ <i>Knowing Our Spirits Conference</i> ” on November 24 – 26, 2010, registration and accommodations will be made.
ASBA POLICIES BULLETIN FOR FALL GENERAL MEETING:	Trustees attending the ASBA Convention were asked to bring the ASBA Policies Bulletin with them to the convention.
LETTER FROM GREATER ST. ALBERTA CATHOLIC SCHOOLS RE: JACQUIE HANSEN – ASBA PRESIDENTIAL CANDIDATE:	Chair Lavoie encouraged trustees to support Jacquie Hansen in her candidacy as ASBA President.
ASBA AUTHORIZATION FOR PICK UP OF VOTING DEVICE:	The Board authorized Chair Lavoie to pick up the voting device at the ASBA Convention.
ASBA PROCEDURES FOR ELECTION OF PRESIDENT AND VICE-PRESIDENT:	The information on the ASBA procedures for election of President and Vice-President was received as information.
FORT VERMILION UNIFICATION AGREEMENT – HISTORY:	Wayne Doll, appeared as a delegation at 2:45 p.m. to give a presentation of the History of the Fort Vermilion Unification Agreement between Holy Family C.R.D. No. 37 and Fort Vermilion School Division.
	The Board directed administration to set up a Public Meeting in Fort Vermilion after the Christmas Break.
BOARD MEETING EVALUATION FORM:	Chair Lavoie reminded trustees to complete the Board Meeting Evaluation Form.
CLOSING PRAYER:	Superintendent Turpin closed the meeting with a prayer.

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ADJOURNMENT:

Trustee Polard moved the meeting be adjourned at 4:00 p.m.

31-11-10

CARRIED

CHAIR

SECRETARY-TREASURER