

HOLY FAMILY C.R.D. NO. 37
REGULAR BOARD MEETING MINUTES
August 30, 2011

CALL TO ORDER: Chair Lavoie called the Regular Board Meeting to order at 11:25 a.m. in Peace River, Alberta.

ATTENDANCE: In attendance: Chair Lavoie, Vice-Chair Whalen, Trustees D. Valiquette, C. Lizée, A. Polard, B. Wright, R. Lanctot, M. Michaud, and R. David Superintendent B. Turpin, Secretary-Treasurer H. Diaz and Recording Secretary C. Doris.

PRAYER: Chair Lavoie led the meeting in a group prayer.

ADOPTION OF AGENDA: Trustee Valiquette moved the Board adopt the agenda with the following additions:

4.11 Delegation: Holy Family School Council Chair, Vivianne Gayton re: Holy Family School Replacement

5. Review of Policies

5.3 Ad Hoc Committee Re: Compensation Rate Schedule

7.3.7 Sweat Lodge

23-08-11 CARRIED

REGULAR BOARD MEETING MINUTES – JUNE 14, 2011: Trustee moved the Board adopt the minutes of the Regular Board Meeting of June 14, 2011, as amended.

24-08-11 CARRIED

LOBBYING FOR HOLY FAMILY SCHOOL: Superintendent Turpin reported Vice-Chair Whalen and herself will contact a consultant to discuss a lobbying plan for Holy Family School in Grimshaw.

SPECIAL BOARD MEETING MINUTES – JUNE 27, 2011: Trustee Polard moved the Board adopt the minutes of the Special Board Meeting of June 27, 2011, as presented.

25-08-11 CARRIED

BOARD ANNUAL WORK PLAN: Trustee Lizée will prepare an article for the October 15th Holy Family Newsletter. Vice-Chair Whalen will do an article for the November Newsletter.

HOLY FAMILY MATTERS: Deadline is September 14, 2011.

ST. JOSEPH'S COLLEGE MAJESTIC MAGICAL GALA: The Board directed Superintendent to contact Ron Laginski and inquire if a donation from the Board would be acceptable rather than attend the Gala on October 29, 2011.

WARD STRUCTURE AND TWO VACANCIES: The Board directed administration to invite Richard Arnold, from Alberta Education Business Operations and Stakeholders Support Branch, as a delegation to the September Meeting to discuss the options the Board has regarding the Ward Structure and the two vacancies one in Ward 1 and one in Ward 4 subdivision 2.

PARTIAL RE-ROOFING PROJECT FOR ST. ANDREW'S SCHOOL: Trustee Valiquette moved the Board ratify the tender awarded to Standard Roofing and Exteriors at the rate of \$149,400. plus GST for the partial re-roofing project at St. Andrew's School.

26-08-11 CARRIED

PARTIAL RE-ROOFING PROJECT FOR GLENMARY SCHOOL: Vice-Chair Whalen moved the Board ratify the tender awarded to Deboon Roofing and Concrete Ltd. at the rate of \$68,120.00 plus GST for the partial re-roofing project at Glenmary School.

27-08-11 CARRIED

PARTIAL RE-ROOFING PROJECT FOR HOLY FAMILY CATHOLIC EDUCATION AND CONFERENCE CENTRE: Trustee David moved the Board ratify the tender awarded to Deboon Roofing and Concrete Ltd. at the rate of \$46,588.00 plus GST for the partial re-roofing project at the Conference Centre.

28-08-11 CARRIED

PURCHASING PROCEDURE: The Board directed administration to review the Purchasing Procedure regarding expenditures.

RECESS: The meeting recessed for lunch at 12:15 p.m.

RECONVENE: The meeting reconvened at 1:16 p.m.

DELEGATION: HOLY FAMILY SCHOOL COUNCIL CHAIR, VIVIANNE GAYTON: At 1:20 p.m., Vivianne Gayton, Holy Family School Council Chair, appeared as a delegation to discuss the need for a new school in Grimshaw and provided the Board with an update on correspondence received from politicians. Vivianne suggested that the Board arrange a meeting with the Minister of Education and the School Council. She noted the Board and School Council should be heard as one voice.

Chair Lavoie asked if the School Council could forward correspondence received from MLA Goudreau’s office.

Superintendent Turpin noted the Final Report from the Value Scoping was received and will be forwarded to the School Council and trustees.

Superintendent Turpin will arrange a meeting between the Board, School and MLA Goudreau prior to meeting with the Minister.

Chair Lavoie thanked Vivianne at 1:30 p.m. at which time Vivianne left the meeting.

POWERPOINT – ECOLE PROVIDENCE GRADE 8 & 9 TRIP TO MARITIMES: Deferred to the September Board Meeting.

HOLY FAMILY CRD NO. 37 SUPERVISION ORGANIZATIONAL CHART 2011-2012: Superintendent Turpin reviewed the Holy Family CRD No. 37 Supervision Organizational Chart for the 2011-2012 which includes the new Learning Coaches and IT Administrator and Faith Permeation Coordinator.

POLICY REVIEW:

Chair Lavoie received feedback that the manner in which policies are reviewed is not working because it uses up too much time during the Regular Board Meeting. After discussion, it was decided to meet as a Committee of the Whole to review policies.

A Committee of the Whole Meeting for Policy Review was scheduled for September 8, 2011, at 10:00 a.m. until 3:30 p.m. with lunch being provided.

A second Committee of the Whole Meeting for Policy Review was tentatively scheduled for February 22, 2012, at 10:00 a.m. with lunch being provided.

AD HOC COMMITTEE RE: TRUSTEE COMPENSATION RATE:

Trustee Valiquette moved the Board strike an Ad Hoc Committee to review Trustee Compensation Rate Schedule and that Chair Lavoie, Vice-Chair Whalen and Trustees Valiquette and Lizée be appointed.

29-08-11

CARRIED

An Ad Hoc Committee Meeting re: Trustee Compensation Rate was scheduled for November 9, 2011, 11:00 a.m. with lunch being provided.

POLICY 4 – TRUSTEE CODE OF ETHICS/POLICY 7 BOARD OPERATIONS:

The review of Policy 4 Trustee Code of Ethics and Policy 7 Board Operations were deferred to the Committee of the Whole for Policy Review.

IN CAMERA:

Vice-Chair Whalen moved the meeting continue in camera at 1:59 p.m.

30-08-11

CARRIED

IN PUBLIC:

Vice-Chair Whalen moved the meeting continue in public at 2:16 p.m.

31-08-11

CARRIED

While in camera, the Board discussed personnel items and community engagement.

SUPERINTENDENT’S REPORT:

The Board received the Superintendent’s Report as information.

Superintendent Turpin informed the Board that she will be taking holidays on September 26 up to and including October 12, 2011.

Superintendent Turpin informed the Board Charlie Bouchard will be Superintendent Designate for the 2011-2012 school year.

SECRETARY- TREASURER’S REPORT: The Board received the Secretary-Treasurer’s Report, including the following items, as information:

- Budget Status Report – July 31, 2011
- Accounts Paid and Payroll for June and July 2011
- Infrastructure Maintenance and Renewal Projects
- Maintenance Upgrades – 518
- Providence School Modernization Update
- 2011-2012 Infrastructure and Renewal Funding
- 2011-2012 Plant Operations and Maintenance Funding
- Reinstatement of Fuel Price Contingency Program
- Notice of Application of Land Use Bylaw Amendment – Hamlet of Fort Vermilion
- Call2Order Meeting Management Software - Update

CHAIR’S REPORT: The Chair’s Report was received as information, including the following items:

- June 28, 2011, Thank you letter from Living Waters Catholic Schools - re: Slave Lake Wildfire Disaster
- Thank you card from Angela Radzikowski
- Response from Minister Hancock to Mrs. Gayton, dated August 2, 2011, re: Holy Family School.
- Board Retreat, August 23, 2011 – Peace Island Tour
- Trustee Ostermeier – Condolences on the passing of Trustee Ostermeier
- Alberta Liberal Education Critic, introduction of Kent Hehr.
- Sweat Lodge – look into for Board Retreat next spring. Betty and Ryk will investigate.
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PERSONNEL COMMITTEE MEETING MINUTES – JUNE 27, 2011: Trustee Lizée moved the Board adopt the minutes of the Personnel Committee Meeting Minutes of June 27, 2011, as amended.

32-08-11 CARRIED

DIVISION SUPPORT STAFF REMUNERATION SURVEY 2011-2012: Trustee Lizée moved the Board accept the recommendation from the Personnel Committee and increase the Support Staff Salary Grid by 4.54% for the 2011-2012 school year as a result of the support staff survey.

33-08-11 CARRIED

CENTRAL OFFICE ADMINISTRATORS REMUNERATION – 2011-2012: Trustee Lizée moved the Board accept the recommendation of the Personnel Committee and adjust the salaries of the Assistant Superintendents to be aligned with the ASBA Provincial Average.

34-08-11 CARRIED

CENTRAL OFFICE EXECUTIVE STAFF REMUNERATION – 2011-2012: Trustee Lizée moved the Board accept the recommendation of the Personnel Committee and adjust the salary of the Assistant Secretary-Treasurer by 4.54% for the 2011-2012 school year.

35-08-11 CARRIED

SUPERINTENDENT’S CONTRACT: Trustee Lizée moved the Board accept the recommendation of the Personnel Committee and review the Superintendent’s contract during the Superintendent’s evaluation in October.

36-08-11 CARRIED

SECRETARY-TREASURER CONTRACT: Trustee Lizée moved the Board accept the recommendation of the Personnel Committee and increase the salary of the Secretary-Treasurer to \$129,000 per annum for the 2011-2012 school year.

37-08-11 CARRIED

TEACHER-BOARD ADVISORY COMMITTEE MEETING – APRIL 12, 2011:

Trustee Valiquette moved the Board adopt the minutes of the Teacher-Board Advisory Committee Meeting of April 12, 2011, as amended.

38-08-11

CARRIED

FORT VERMILION UNIFICATION AGREEMENT:

The Board directed administration to set a meeting date with Fort Vermilion School Division.

AD HOC COMMITTEE RE: EXCELLENCE IN PROMOTION AND SUPPORT OF ABORIGINAL EDUCATION MEETING – JUNE 14, 2011:

Trustee Polard moved the Board ratify the recommendation of the Ad Hoc Committee that Devin Bellerose receive the 2011 Excellence in Promotion and Support of Aboriginal Education and that \$500 be donated in his name to an organization of his choice.

39-08-30

CARRIED

Trustee Valiquette moved to dissolve the Ad Hoc Committee re: Excellence in Promotion and Support of Aboriginal Education.

40-08-11

CARRIED

ACSTA BOARD OF DIRECTORS:

The next ACSTA Board of Directors' Meeting is September 16, 2011. Denise will attend.

ASBA ZONE 1 MEETING – SEPTEMBER 15, 2011:

The next ASBA Zone 1 Meeting is on September 15, 2011, at the Sawridge Hotel in Peace River. Trustees Valiquette, Wright, David, Polard and Michaud will attend.

ASBA ZONE 1 FRIENDS OF EDUCATION NOMINATION:

Trustee moved the Board ratify the nomination of the RCMP for the ASBA Zone 1 Friends of Education which was previously submitted to the Zone 1 Chair in July. Trustee Valiquette will present the certificate on behalf of the Division.

ACSTA CALENDAR 2011-2012:

The ACSTA 2011-2012 Calendar was received for information.

ACSTA 2011 AGM RESOLUTIONS AND AWARD NOMINATIONS:

The list of Trustees years of service was reviewed. Trustee Whalen will be added to the list with previous years as trustee with St. Thomas Aquinas added and Trustee Lizée's start date will be added.

There were no nominations at this time.

ASBA LEGAL EDUCATION:

Vice-Chair Whalen, Secretary-Treasurer and Superintendent Turpin will attend the ASBA VC “Should you ever close the door on your Public” on September 13, 2011, VC Conference. Carmen will register.

ASBA ZONE APPRECIATION AWARD:

No nominations submitted for 2011.

**ASBA BOARD CHAIRS EMAIL #15 –
ATA CAMPAIGN:**

Chair Lavoie reviewed the ASBA Board Chairs Email #15 from ASBA President and noted the result was in favor of the second campaign for “Stop the Cuts”

BOOK STUDY:

Postponed until September meeting.

**BOARD MEETING EVALUATION
FORM:**

Chair Lavoie reminded trustees to complete the Board Meeting Evaluation Form.

CLOSING PRAYER:

Chair Lavoie closed the meeting with a prayer.

ADJOURNMENT:

Trustee Polard moved the meeting be adjourned at 4:10 p.m.

41-08-11

CARRIED

CHAIR

SECRETARY-TREASURER