



HOLY FAMILY C.R.D. NO. 37
REGULAR BOARD MEETING
CATHOLIC EDUCATION AND CONFERENCE CENTRE
PEACE RIVER,
ALBERTA
April 12, 2011 – 10:00 a.m.

AGENDA

1. Call To Order	D. Lavoie	
2. Prayer & Reflection	Group Prayer	
3. Adoption of Agenda		
4. Regular Business	4.1 Regular Board Meeting Minutes of March 22, 2011	Appendix 4.1 Motion to Adopt
	4.2 Business Arising from the minutes	
	4.2.1 St. Andrew's Trip to Ireland, Scotland and England – Mass Attendance	Appendix 4.2.1
	4.2.2 Glenmary Trip to Italy and France – Mass Attendance	Appendix 4.2.2
	4.2.3 Draft Joint Board Meeting Agenda with Peace River S.D. No. 10 - Agenda items from Trustees	Appendix 4.2.3
	4.2.4 Insurance Policy for cancellation of Foreign Excursions	Appendix 4.2.4
	4.3 Board Annual Work Plan	Appendix 4.3
	4.4 Holy Family Matters – 15 th of the month	
	4.5 Draft Budget - Update	Verbal
	4.6 2010-2011 Long Service Awards – List of Recipients	Appendix 4.6 Receive as information
	4.7 Alberta Education's Information Session "Closing the Loop – What was Done with Feedback Heard"	Appendix 4.7 Motion to Approve
	4.8 2011-2012 School Year Calendars – Peace River/Grimshaw/Manning Schools; and Valleyview School	Appendix 4.8 Motion to approve
	4.9 Board Retreat – June 15, 2011	
	4.10 AISI Presentation – St. Stephen's School – 11:30 a.m.	
	4.11 Tender for Flooring at Providence School – Requires Board approval	Appendix 4.11
	4.12 Meeting with School Boards re: Transportation Grant Formula	Appendix 4.12
5. Policy Review	Policy 1 Division Foundational Statements and Policy 3 Role of the Trustee	Appendix 5
6. In Camera		
7. Information Items	7.1 <i>Superintendent's Report</i>	Under Separate Cover For Information
	7.2 <i>Secretary-Treasurer's Report</i>	For Information
	7.2.1 Budget Status Report as at March 31 2011	Appendix 7.2.1
	7.2.2 Accounts Paid and Payroll March 2011	Appendix 7.2.2

	7.2.3 Infrastructure Maintenance and Renewal Projects	Appendix 7.2.3
	7.2.4 Maintenance Upgrades - S18	Appendix 7.2.4
	7.2.5 Providence School Modernization Update	Appendix 7.2.5
	7.2.6 District Formation – Nil Report	
	7.3 Choirman's Report	For Information
	7.3.1 Electronic Board Package Demonstration – Possible dates April 19, 21 or May 2.	
	7.3.2 Invitation from Rosary School to Margaret Michaud, Manning Trustee	Appendix 7.3.2
	7.3.3 Board Retreat – June 15, 2011	
	7.3.4 Father Joseph's Farewell Evening – May 6, 2011	Appendix 7.3.4
8. Standing Committee Reports		
	8.1 <i>Facilities and Transportation</i> - Facilities Tours – April 27, and 28, 2011	
	8.2 <i>Negotiations</i> – Nil Report	
	8.3 <i>Personnel Committee</i> – Set date for Annual Support Staff Meeting	
	8.4 <i>Teacher-Board Advisory Committee</i> - Teacher-Board Advisory Committee Meeting – April 12, 2011 – Pre-meeting at 5:00 p.m. and Meeting at 5:30 p.m.	Appendix 8.4
	8.5 <i>Student Discipline and Appeals Committee</i> - Nil Report	
	8.6 <i>ASBA/ACSTA Policies, Bylaws and Resolutions Review Committee</i> – March 24, 2011 Meeting cancelled	
	8.7 <i>Fort Vermillion Unification Agreement- Nil Report</i>	
	8.8 <i>Ad Hoc Committee re : Community Engagement – McLennan</i> – need to set a meeting date.	
9. Other Committees		
	9.1 <i>ACSTA Board of Directors</i> - Meeting of April 7 and 8, 2011	Verbal Report
	9.2 <i>ASBA Zone 1</i> - March 24, 2011 Meeting	Verbal Report
	9.3 <i>Joint Use of Facilities – High Prairie</i> – Nil Report	
	9.4 <i>Peace River Community Services</i> – March 30, 2011 Report-	Appendix 9.4
	9.5 <i>Grimshaw Community Services Advisory Board</i> – Nil Report	
	9.6 <i>Peace River Joint Use Advisory Recreation/ Education</i> – Nil Report	
	9.7 <i>Zone 1 Regional Resource Centre</i> – Nil Report	
	9.8 <i>LSLIRC Sub-Committee</i> – Board motion required to dissolve committee	Motion to Dissolve
10. Association Business -		
10.1 ACSTA		
10.2 ASBA	10.2.1 Heather Welwood - , Education Consultant with ASBA	Appendix 10.2.1
	10.2. ASBA Spring Conference	

11. Professional Development	11.1 <i>Book Study: <u>Literature Circle</u></i>	
	11.2 Learning Together for Success Conference – March 24.25, 2011 – Calgary	Report from Trustee David
11. Board Meeting Evaluation Form		Under separate cover
12. Closing Prayer		
13. Adjournment		

HOLY FAMILY C.R.D. NO. 37
REGULAR BOARD MEETING MINUTES
March 22, 2011

- CALL TO ORDER:** Chair Lavoie called the Regular Board Meeting to order at 10:15 a.m. in Peace River, Alberta.
- ATTENDANCE:** In attendance: Chair Lavoie, Trustees R. Lanctot, G. Ostermeier, C. Lizée, K. Whalen, R. David and M. Michaud, Superintendent B. Turpin, Secretary-Treasurer H. Diaz and Recording Secretary C. Doris.
- By Videoconference – Vice-chair Valiquette and Trustee Polard.
- PRAYER:** Chair Lavoie led the meeting in a group prayer.
- OATH OF OFFICE:** Secretary-Treasurer Diaz administered to Oath of Office to new trustee Margaret Michaud. Chair Lavoie welcomed Trustee Michaud.
- ADOPTION OF AGENDA:** Trustee David moved the Board adopt the agenda with the following additions:
- 2.1 Oath of Office – Margaret Michaud
 - 4.13 New Webpage - Input
 - 4.14 Letter from Jan Ruhl, Education Manager, Zone 1 Services, dated March 11, 2011, re: 2010-2013 Three-Year Education Plan and 2009-2010 AERR
 - 4.15 Appointment of New Trustee to Standing Committees
 - 7.2.10 Holy Family CRD No. 37 Financial Reporting Profile
 - 7.3.4 Letter from Greater St. Albert Catholic Schools to MLA Kent Herth re: Morinville Situation
 - 7.3.5 ASBA Board Chairs Email #10, dated March 19, 2011 re: Impact of the Provincial Budget
 - 7.3.6 ASBA School Boards as Employers Workshop, March 15-17, 2011 – Report
 - 7.3.7 ASBA Survey Regarding the Impact of the Provincial Budget
 - 7.3.8 ACSTA Board Chairs Email #22, dated March 18, 2011 re: New Website

March 22, 2011

8.4 Teacher-Board Advisory Committee Meeting – March 22, 2011 – move to beginning of meeting for discussion

9.1.5 ACSTA Board of Directors’ Retreat April 7th and Meeting April 8, 2011 – for information

10.1.4 ACSTA Blueprints Conference, May 3 – 6, 2011, and SPICE Conference, April 28-May1, 2011 – who will attend?

59-03-11

CARRIED

REGULAR BOARD MEETING MINUTES – FEBRUARY 15, 2011:

Trustee Lizée moved the Board adopt the minutes of the Regular Board Meeting of February 15, 2011, as presented.

60-03-11

CARRIED

TEACHER-BOARD ADVISORY COMMITTEE:

The March 22, 2011, Teacher-Board Advisory Committee Meeting was rescheduled, due to weather conditions, to April 12, 2011 at 5:30 p.m.

BOARD ANNUAL WORKPLAN:

The Board reviewed the Annual Work Plan. Draft Budgets will be presented at the April Board Meeting.

HOLY FAMILY MATTERS:

Trustee Whalen will forward an article on the Lenten Season.

Trustee Wright reported on the ATA FNMI Soaring with Knowledge Conference she attended in Edmonton, on March 18 and 19, 2011.

SEPTEMBER 14, 2010, REGULAR BOARD MEETING MINUTES:

Trustee Lizée moved the Board amend motion #282-09-10 and remove the name of individual.

61-03-11

CARRIED

JOINT BOARD MEETING WITH HIGH PRAIRIE S.D. NO. 48:

Superintendent Turpin reported on the Joint Board Meeting with High Prairie S.D. No. 48 held in High Prairie on February 25, 2011.

Trustee Whalen asked if there had been clarification regarding administrators/trustees sitting on the High Prairie Calendar committee.

Superintendent Turpin explained the process of the development of school year calendars and noted no one from our school division has been invited to sit on the High Prairie Calendar Committee.

ST. ANDREW'S SCHOOL SENIOR HIGH CLUB TRIP TO IRELAND, SCOTLAND AND ENGLAND:

The Board reviewed the request from St. Andrew's School Senior High Club to travel to Ireland, Scotland and England from April 1 – 11, 2011. Trustee Whalen noted that the itinerary did not include attending mass on Sundays.

Trustee Lizée moved the Board approve the St. Andrew's School Senior Trip to Ireland, Scotland and England, from April 1 – 11, 2011, with a note to ensure attending mass on Sunday is added to the itinerary.

62-03-11

CARRIED

GLENMARY SCHOOL TRIP TO ITALY AND FRANCE:

Trustee Whalen moved the Board approve the Glenmary School Trip to Italy and France, April 15 – 25, 2011, with a note to ensure attending mass on Sunday is added to the itinerary.

63-03-11

CARRIED

The Board directed administration to review the insurance policies on foreign travel in the case that a trip is cancelled and report back to the next meeting.

BUDGET 2011 AND DEPARTMENT BUSINESS PLAN:

Secretary-Treasurer Diaz reviewed the Budget 2011 and Department Business Plan and how the funding will affect Holy Family CRD No. 37's Budget. Deadline for submission of the budget is May 31st.

JOINT BOARD MEETING WITH PEACE RIVER S.D. NO. 10:

The Board directed administration to confirm May 17, 2011, with Peace River S.D. No. 10 as the date for a Joint Board Meeting. Trustees were asked to prepare agenda items for the Joint Board meeting and to bring them to the April Board Meeting.

March 22, 2011

NEW WEBPAGE: Trustees suggested that Bus Cancellations, Board Policy handbook, Administrative Procedures Handbook, Links to the ASBA/ACSTA, Archdiocese, Holy Family Newsletters be added to the webpage.

AERR AND THREE-YEAR EDUCATION PLAN REVIEW LETTER: Superintendent Turpin reviewed the letter dated, March 11, 2011, from Jan Ruhl, Education Manager, Zone 1 Services, regarding the review of the 2009-2010 AERR and the 2010-2013 Three-Year Education Plan.

APPOINTMENT OF STANDING COMMITTEES: Trustee Lanctot moved the Board appoint Trustee Michaud to the Fort Vermilion Unification Agreement Committee, Personnel Committee, Teacher-Board Advisory Committee, Student Discipline Hearing and Appeals Committee and Facilities and Transportation Committee.

64-03-11 **CARRIED**

AISI PRESENTATION: At 11:30 a.m., Mrs. Dell, Grade 7 Language Arts teacher from Glenmary School and her class gave a presentation to the Board called, "Literature Circles".

Chair Lavoie thanked the group at 12:00 noon for a very good presentation at which time the group left the meeting. The aim is to encourage the love of reading and allow students to practice and develop skills and strategies of good readers.

POLICY REVIEW: Tabled to later on in the meeting.

RECESS: The meeting recessed for lunch at 12:00 noon

RECONVENE: The meeting reconvened at 12:30 p.m.

PRESENTATION - LARRY STEWART, ALBERTA CULTURE AND COMMUNITY SPIRIT: At 12:30 p.m., Larry Stewart from Alberta Culture and Community Spirit gave a presentation on Public Consultation/Community Engagement. Larry explained what his Department consists of - Arts, Heritage and Museums, Human Rights and Diversity, Grants and Foundation, Voluntary Sector Services, and Cultural Policy. To organize a Community Consultation, Community Development assists in gathering information, they request approval from the manager and then sign a service agreement. The next

step is preplanning, inviting parents, where to hold the meeting, one location or all communities in the Division, followed by designing the process and finally delivery of the public input session.

Chair Lavoie presented Mr. Stewart with a gift from Holy Family and thanked him for his presentation. Mr. Stewart left the meeting at 1:00 p.m.

POLICY REVIEW:

The Board reviewed Policy 2 Role of the Board.

POLICY 2 ROLE OF THE BOARD:

Trustee Valiquette moved the Board amend Policy 2 Role of the Board to add Article 9.19 "Approve the Infrastructure Maintenance Renewal (IMR) Priorities.

65-03-11

CARRIED

IN CAMERA:

Trustee David moved the meeting continue in camera at 1:20 p.m.

66-03-11

CARRIED

IN PUBLIC:

Trustee Valiquette moved the meeting continue in public at 1:50

67-03-11

CARRIED

While in camera the Board discussed a personnel matter, a budget matter and Ward 4 Subdivision 4.

COMMUNITY ENGAGEMENT:

The Board directed administration to utilize Alberta Culture and Community Spirit to engage in public consultation with stakeholders in the community of McLennan.

AD HOC COMMITTEE RE: PUBLIC ENGAGEMENT IN THE COMMUNITY OF MCLENNAN:

Trustee Valiquette moved the Board strike an Ad Hoc Committee for Public Engagement in the Community of McLennan and that trustees Valiquette, Whalen, David and Lavoie be appointed to the Committee.

68-03-11

CARRIED

SUPERINTENDENT'S REPORT:

The Board received the Superintendent's Report for the month of March as information.

March 22, 2011

- SECRETARY- TREASURER’S REPORT:** The Board received the Secretary-Treasurer’s Report, including the following items, as information:
- Budget Status Report – February 28, 2011
 - Accounts Paid and Payroll for February 2011
 - Infrastructure Maintenance and Renewal Projects
 - Maintenance Upgrades – 518
 - Providence School Modernization Update
 - Alberta Education Review of Holy Family C.R.D. No. 37’s Audited Financial Statements– dated March 7, 2011
 - Nomination Results of Manning Ward
 - Holy Family School Value Scoping Project – Executive Summary
 - Holy Family Catholic Regional Division No. 37 Financial reporting Profile – 2005/2006 to 2009/2010

- CHAIR’S REPORT:** The Chair’s Report was received as information, including the following items:
- ASBA Media Release “Government makes Education Priority in Tough Fiscal Times” and Key Messages, dated February 24, 2011
 - ASBA Board Chairs Email #9, dated February 25, 2011 re: Budget 2011
 - Building the Transformational Team – Governing and Leading Together
 - Letter from Greater St. Albert Catholic Schools to MLA Kent Herth re: Morinville Sitation
 - ASBA Board Chairs Email #10, dated March 19, 2011 re: Impact of the Provincial Budget
 - ASBA School Boards as Employers Workshop, March 15 - 17, 2011 – Report
 - ACSTA Board Chairs Email #22, dated March 18, 2011 re: New Website

FACILITIES AND TRANSPORTATION COMMITTEE MEETING MINUTES OF MARCH 14, 2011: Trustee Lanctot moved the Board adopt the minutes of the Facilities and Transportation Committee Meeting Minutes of March 14, 2011, as amended.

69-03-11

CARRIED

IMR PRIORITIES FOR 2010-2011: Trustee Lanctot moved the Board approve the 2010-2011 Infrastructure Maintenance Renewal (IMR) Priorities as amended.

70-03-11

CARRIED

Chair Lavoie thanked the Committee for their work and noted the hard work of the Supervisors of Facilities, Gerry Lubbers and Perry Brust.

TEACHER-BOARD ADVISORY COMMITTEE MEETING – MARCH 22, 2011:

The Teacher-Board Advisory Committee meeting was cancelled due to weather and rescheduled to April 12, 2011 at 5:30 p.m. Board Committee members will have a pre-meeting at 5:00 p.m. to appoint a Chair for the Committee. It was also noted that this committee discuss the possibility of hosting a Division-Wide celebration in the fall or the end of the school year.

STUDENT DISCIPLINE AND APPEALS HEARING – MARCH 21, 2011:

Trustee Lizée reported on the March 21, 2011, Student Discipline Hearing.

ACSTA/ASBA POLICIES, BYLAWS AND RESOLUTIONS REVIEW COMMITTEE MEETING:

Trustees Lizée, Valiquette, Wright and Secretary-Treasurer Diaz will attend the ACSTA/ASBA Policies, Bylaws and Resolutions Review Committee Meeting on March 24, 2011.

FORT VERMILION UPDATE:

Superintendent Turpin gave an update on the Fort Vermilion Unification Agreement.

ACSTA CONFERENCE CALL – FEBRUARY 25, 2011:

Received as information.

RATIFICATON OF BOARD POLLING:

Trustee Lizée moved the Board ratify the Board polling that the ACSTA contribute a maximum of \$17,000.00 to join an intervener application before the Supreme Court of Canada together with CCSTA, OCSTA, AFOSCS and SCSBA arising from two cases in Quebec: L. (S). c. Des Chenes (Commission Scolaire), 2009 QCCS 3875 the (Drummondville case”) and Loyola High School v. Courchesne, 2010 QCCS 2631 (the “Loyola case”).

71-03-11

CARRIED

March 22, 2011

ACSTA CONFERENCE CALL – MARCH 4, 2011:

Received as information.

ACSTA BOARD OF DIRECTORS' MEETING NOTES OF JANUARY 20, 21, 2011::

The next ACSTA Board of Directors' Meeting is scheduled for April 7 and 8, 2011. The ACSTA Board of Directors' meeting notes of January 20, 21, 2011, submitted by Trustee Lizée were received as information.

ASBA ZONE 1 MEETING AGENDA – MARCH 24, 2011:

Vice-Chair Valiquette asked Superintendent Turpin and/or Secretary-Treasurer Diaz to prepare some general information on the budget to be shared at the next ASBA Zone 1 Meeting, March 24, 2011.

ZONE 1 REGIONAL RESOURCE CENTRE MEETING – JANUARY 28, 2011:

The January 28, 2011, Zone 1 Regional Resource Centre Meeting Notes were received as information. The next meeting is March 23, 2011.

LESSER SLAVE LAKE INDIAN REGIONAL COUNCIL SUB-COMMITTEE:

The letter from the CEO of the Lesser Slave Lake Indian Regional Council of February 11, 2011, was reviewed. The Board directed Superintendent Turpin to contact the CEO to clarify the purpose of the meeting which was to host a Joint meeting with the Board once a year as per the Education Services Agreement.

Trustee David requested that the Board direct administration to follow up with the Western Cree Tribal Council regarding developing a communication protocol.

ACSTA EMAIL #20, DATED FEB. 24, 2011 RE KEY MESSAGES TO STAKEHOLDERS.

Received as information.

The Board directed administration to include Key Messages in the Holy Family Matters. Trustee Whalen reported that he had shared the information with the Glenmary School Council. Trustee Whalen suggested that the information be sent to each school to be included in their newsletters. The stakeholder information sheet will be sent for inclusion in the parish bulletins. The postcard will be put into an ad format and send them to local papers.

ACSTA SPRING CONFERENCE IN JASPER:

Trustee Polard, Vice-Chair Valiquette and Secretary-Treasurer Diaz reported on the ACSTA Spring Conference in Jasper on March 12 and 13, 2011.

CCSTA AGM – JUNE 2 – 4, 2011:

Received as information.

ACSTA BLUEPRINTS AND SPICE CONFERENCES:

Vice-Chair Valiquette and Trustee David will attend the Blueprints Conference on May 3 – 6, 2011.

ASBA REPRESENTATION ON EXTERNAL COMMITTEES:

Received as information.

ASBA SPRING CONFERENCE IN RED DEER:

Chair Lavoie, Vice-Chair Valiquette, Trustees Whalen, Michaud, David, Wright, Polard and Superintendent Turpin will attend.

PROFESSIONAL DEVELOPMENT:

The Board was provided a Chapter of the Book, Governance as Leadership: Reframing the Work of Non-Profit Boards by Richard Chait. Superintendent Turpin will arrange the Literature Circle for the next book.

BOARD MEETING EVALUATION FORM:

Chair Lavoie reminded trustees to complete the Board Meeting Evaluation Form.

CLOSING PRAYER:

Chair Lavoie closed the meeting with a prayer.

ADJOURNMENT:

Trustee David moved the meeting be adjourned at 3:30 p.m.

72-03-11

CARRIED

CHAIR

SECRETARY-TREASURER

Carmen Doris

From: Betty Turpin
Sent: Tuesday, March 29, 2011 3:13 PM
To: Carmen Doris
Subject: FW: Europe trip



Betty Turpin

Superintendent

Holy Family Catholic Regional School Division

Phone: (780) 624-3956

Fax: (780) 624-1154

Cell: (780) 618-7170

"Blessed are the pure of heart, for they shall see God." Matthew 5:8

From: Adriana Creelman
Sent: Tuesday, March 29, 2011 3:11 PM
To: Betty Turpin
Subject: RE: Europe trip

Thanks Betty and hope you have a wonderful Easter Break!

From: Betty Turpin
Sent: Tuesday, March 29, 2011 2:27 PM
To: Adriana Creelman
Cc: Carmen Doris; John Kuran
Subject: RE: Europe trip

Adriana,

I would request that the attendance to mass not be optional. If it was a school mass the expectation would be that all students attend. I think that the students will be highly motivated to go to mass in a church in Paris or Rome.

Let me know how this turns out.

Thank you and take care.



Betty Turpin

Superintendent

Holy Family Catholic Regional School Division

Phone: (780) 624-3956

Fax: (780) 624-1154

Cell: (780) 618-7170

"Blessed are the pure of heart, for they shall see God." Matthew 5:8

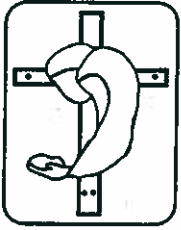
From: Adriana Creelman
Sent: Tuesday, March 29, 2011 12:19 PM
To: John Kuran; Betty Turpin
Subject: Europe trip

I will not get the detailed literary for the trip until 14 days prior to our departure.
But I have checked and yes there will be opportunities for the students and parents to attend church during the trip if they wish.

I was going to make it optional but please let me know if this is something that is required of everyone.

Thank you very much,

Adriana Creelman



Holy Family Catholic Schools

10307 - 99 Street Peace River, AB T8S 1R5 Ph.: 780-624-3956 Fax: 780-624-1154

March 23, 2011

EMAILED
2011-03-24

Ms. Adriana Creelman
Glenmary School
8801 - 96 Street
Peace River, AB T8S 1R6

Dear Adriana:

At its Regular Board Meeting of March 22, 2011, the Board of Trustees approved your Senior High Excursion to Paris, Rome, and London, April 15 - 25, 2011.

The Board noted that your itinerary for the trip does not include Mass on Sunday and would like to be assured the group is attending mass on Sundays while on your trip. Please let me know that this has been arranged.

I wish you and your group a safe trip!

Yours in Christ,

A handwritten signature in cursive script that reads "B. Turpin".

Betty Turpin
Superintendent

BT/cld

cc J. Kuran, Principal

HOLY FAMILY CATHOLIC REGIONAL DIVISION #37

Betty Turpin

From: Dan Gillmor
Sent: Friday, March 25, 2011 10:49 AM
To: Marc Lamoureux; Betty Turpin
Subject: With Respect to Mass during Trip

Marc & Betty,

This is the response that I received to the request that I made of Pascal regarding Mass while on the tour.

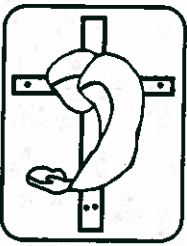
Good Afternoon Dan

I appreciate your need to attend mass especially during this time of lent and as our tour will include two weekends I will ensure that you get to mass either on the Saturday or Sunday. It may well have to be an evening affaire such as vespers the first Sunday we are on tour. I will know for sure when I get the itinerary details. In London I can get you to Westminster Cathedral our most important catholic church in England. You can reassure the board that you will get to mass.

I hope this finds you well

Pascal

Dan Gillmor
Teacher
St. Andrew's School
High Prairie, T0G 1E0
780-523-4595
Let Your Light Shine, In Pursuit of Excellence



Holy Family Catholic Schools

10307 - 99 Street Peace River, AB T8S 1R5 Ph.: 780-624-3956 Fax: 780-624-1154

March 23, 2011

COPY

Mr. Dan Gillmor
St. Andrew's School
Box 789
High Prairie, AB T0G 1E0

Dear Dan:

At its Regular Board Meeting of March 22, 2011, the Board of Trustees approved your Senior High Excursion to Ireland, Scotland and England, April 1 – 11, 2011.

The Board noted that your itinerary for the trip does not include Mass on Sunday and would like to be assured the group is attending mass on Sundays while on your trip. Please let me know that this has been arranged.

I wish you and your group a safe trip!

Yours in Christ,

A handwritten signature in cursive script that reads "B. Turpin".

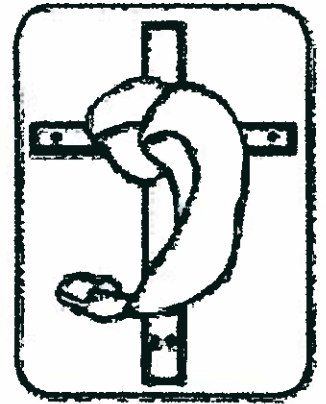
Betty Turpin
Superintendent

BT/cld

cc M. Lamoureux, Principal



**Joint Board Meeting between
Holy Family Catholic Regional Division No.
37
And
Peace River School Division No. 10
May 17, 2011**



A G E N D A

Location: Holy Family Catholic Education and Conference Centre (Grimshaw Room)
Supper: Sawridge – Mackenzie Room
Chair: Holy Family Catholic Regional Division No. 37

1. Call to Order – 3:30 p.m.
2. Introductions – Dianne Lavoie
3. Joint Programming Initiatives – Update – Superintendents
 - a. Pioneer's Football
 - b. French Immersion
 - c. Project PEACE
 - d. Band Programming
4. Transportation
 - a. Transportation for School of Choice – Update/Consultation
5. Shared Facilities/Capital Planning
 - a. Phimester Building – Trustees
6. Governance/Community
 - a. Joint Lobby Efforts
 - b. CTSS Online Initiative
7. Adjournment



Educational Tours
International travel for teachers and students

[See our domestic tours](#) |

[Log in](#)

Peace of Mind program

Receive an EF Educational Tours Future Travel Voucher

EF's Peace of Mind Program allows participants to receive an EF Future Travel Voucher for all monies paid, less the \$95 Enrollment Fee and any non-refundable fees, if the entire group decides not to travel at least 35 days prior to departure.

The Peace of Mind Program and its ability to transfer your monies paid is a benefit of making all payments by dates due. **Participants missing any payment deadlines will need to pay any late fees to qualify for the Peace of Mind Program.** The Future Travel Voucher provided through the Peace of Mind Program is not a merchandise credit or a gift certificate and may not be redeemed for cash.

Payments using EF Future Travel Vouchers

Payments using EF Future Travel Vouchers are subject to the same schedule and fees as other forms of payment. The non-refundable portion of your voucher will be treated as a credit toward your final payment. Participants canceling a tour paid for using an EF Future Travel Voucher will be subject to additional cancellation fees associated with that tour. The participant's signature must appear on the voucher for it to be processed. Vouchers may not be split between participants. Only one voucher may be redeemed per person. Full terms and conditions appear on the vouchers.

Change your group's tour

EF's Peace of Mind Program allows groups to change their tours and/or departure dates until 35 days prior to departure. This option is only available to the entire group and not to individual participants. If EF cannot accommodate the revised tour request and participants decide not to travel on the original tour, EF's Standard Cancellation Policy will apply. If there are additional fees resulting from the tour/date change, participants will be responsible for the increase. Participants canceling from a revised tour will be charged a cancellation fee based on the date that the original tour was changed or the current tour's cancellation fee, whichever is higher. The revised tour must depart within the date range that these Booking Conditions are valid. EF will make every effort to accommodate the revised tour request.

Additional travel security

EF is pleased to offer the following Additional Travel Security to our customers to cover cancellations due to an act of terrorism or the threat of an act of terrorism. Through this plan, participants will receive a full refund (less the \$95 Enrollment Fee) should all of the following conditions be met: (a) a terrorist act, or threats of terrorist acts occur(s), which is directed against U.S. interests on U.S. soil or in U.S. airspace or directed against U.S. interests in any other country or in international airspace; and (b) as a result of these events, a formal Travel Warning is issued by the United States Department of State, stating that Americans should not travel to any country or countries which are included in the participant's tour itinerary; and (c) the formal Travel Warning by the U.S. Department of State is issued within 65 days of the participant's departure. Participants missing any payment deadlines will need to pay late fees to qualify for Additional Travel Security.

in-charge should ensure that all service providers have a current liability policy and ask for a Certificate of Insurance from these providers.

Contract Employees

“Contract” employees are included under the definition of “insured” so they do not have to be separately added to the insurance policies for the work they do for a school.

Volunteer Drivers

The school board has a responsibility to provide safe transportation for students who travel away from the school premises on school-related and approved activities. When assessing volunteer drivers, schools should look at the driving records of the volunteer drivers. A quick check of the driver abstract will show if the driver pays attention to the rules of the road: does the driver have traffic violations?

The school should obtain from regular volunteer drivers or drivers of concern original copies of annual abstracts indicating their driving records. The school could be held liable for failing to properly check its drivers if a volunteer driver were to be involved in an automobile accident while transporting students, and he or she was subsequently proven to have a bad driving record left unchecked or ignored by the school.

Medications

ASBIE’s general liability coverage extends to staff administering medications or medical treatment to students in accordance with school policy. Appropriate First Aid qualification is a prerequisite for teachers-in-charge and is recommended for volunteers unless otherwise indicated.

International Trip Coverage

When students are on international trips, the general liability policy responds the same as it would if they were at classes at their regular school, as the policy covers on a worldwide basis. There are exclusions for war and terrorism, so depending on how a suit was brought against the school board, there may be a question of coverage. If the suit alleged that the school was negligent in taking the student where terrorism

caused bodily injury or property damage, there would be no coverage. If it alleged, however, lack of supervision as a separate thing from the terrorism, there would be coverage.

When the trip is less than thirty days, the student accident policy provides some limited coverage for emergency treatment for injury, including hospital and paramedical benefits (maximum payable \$50,000, only in excess of any amounts payable or collectable under any provincial medical care or hospital plan or other travel policy).

A maximum amount of \$5,000 is available for repatriation if an injury results in loss of life outside a student's province of residence within one year of the injury. Since we are only considering international field trips of less than thirty days, the loss of life would have to happen within the time frame of the field trip for repatriation coverage to be needed.

Any other coverages that might be appropriate, such as trip cancellation insurance, flight insurance and lost baggage insurance, is strictly the responsibility of the individual student. If the student also had voluntary accident coverage, it could provide some additional limits and coverages, and would likely be coordinated with the school's blanket accident policy.

7.3 FUNDING

7.3.1 OFF-SITE ACTIVITY COSTS

Off-site activities may require funding provided by the student participant. This funding should not exceed the maximum cost per student as detailed in the teacher-in-charge's formulated budget. Additionally, these costs should not include the salary of any supervisory staff needed. Costs should be broken down and documented for parents' assessment.

It is also necessary for the principal and teacher-in-charge to devise a method of keeping track of off-site activity costs such as obtaining and recording receipts. An emergency fund should be made available to the teacher-in-charge if an emergency were to occur.



BOARD ANNUAL WORK PLAN

<p>August</p> <ul style="list-style-type: none">▪ Attend Religious Institute▪ Conduct Board/Superintendent Evaluation▪ Review Schedule of Fees▪ Review Trustee Compensation	<p>September</p> <ul style="list-style-type: none">▪ Approve of Audit Service Plan▪ Review September Enrolment Report for possible Budget implications▪ Honorarium Adjustment▪ Letter of Invite to LSLIRC and Western Cree to meet in November (as stated in agreement)▪ ACSTA Long Service and Resolutions <hr/> <ul style="list-style-type: none">▪ ASBA Long Service Award and Friends of Education Award▪ September ASBA Zone 1 – PR▪ Plan date for School Council Chairs Meeting
<p>October</p> <ul style="list-style-type: none">▪ Conduct Organizational Meeting of the Board▪ Pass Borrowing Resolution▪ System Evaluation to be included as item on Organizational Meeting Agenda▪ September 30th Enrolment▪ Receive and Review Three-Year Education Plan Feedback from Alberta Education▪ Initiate Joint Board Meetings with High Prairie/Peace River/Northern Gateway annually or as needed.▪ Approval of Take Our Kids to Work Program <hr/> <ul style="list-style-type: none">▪ Review ACSTA and ASBA Resolutions/Bylaws/Polices for Fall AGM▪ Teacher-Board Advisory Committee Meeting (Host in non-election year)	<p>November</p> <ul style="list-style-type: none">▪ Approve Annual Results Report▪ Approve Board and System Administration Revised Budget▪ Approval of Audited Financial Statement (Special Board Meeting)▪ Receive and Review Audit Management Letter▪ Receive and Review Schollie Results, Diploma Results and Provincial Achievement Test Results▪ Set Date for Board Retreat▪ Host Annual School Council Meeting▪ Host Annual Meeting with LSLIRC and Western Cree <hr/> <ul style="list-style-type: none">▪ ASBA Zone 1 Mtg.▪ ACSTA FGM –▪ ASBA FGM –



Board Annual Work Plan

December <ul style="list-style-type: none">Review Positive Path ForwardReceive and Review Jurisdiction Financial Report	January <ul style="list-style-type: none">Attend ASBA New Trustee OrientationAttend MELRA Award EventASBA Zone 1 Mtg.
February <ul style="list-style-type: none">Host Teacher-Board Advisory Committee MeetingBoard RetreatStrike Ad Hoc Committee for Selection of Edwin Parr Award (3 Trustees)	March <ul style="list-style-type: none">School Budgets PresentationSchedule Joint School Councils Meeting
	<ul style="list-style-type: none">ASBA Edwin Parr Nomination (end of March)Attend ACSTA Catholic Conference (every 2 years)
April <ul style="list-style-type: none">Approve School Year CalendarsReview Preliminary Budget and make adjustments if requiredStrike an Ad Hoc Committee for Excellence in Support and Promotion of Aboriginal Ed.Receive nominations for Excellence in Support and Promotion of Aboriginal Education (April 30th)Review ASBA Bylaws/Resolutions for Spring AGMAttend Blueprints Conference	May <ul style="list-style-type: none">Host Teacher-Board Advisory Committee MeetingHost Annual Support Staff MeetingApprove ECS CalendarsApprove BudgetApprove recommendation of Excellence in Support and Promotion of Aboriginal Education at May Board Meeting
June <ul style="list-style-type: none">Approve Three-Year Education PlanPresent Long Service Awards at each school/Press ReleaseApproval of Ten-Year Facility PlanPresent Excellence in Support and Promotion of Aboriginal Ed.Attend ASBA Spring General Meeting – June	June (continued) <ul style="list-style-type: none">Nominate ASBA Zone 1 Friend of Education AwardNominate ASBA Zone Appreciation Award

LONG SERVICE AWARDS

2010-2011

Good Shepherd School

1. Gilbert Cusson – 20 yrs
2. Lynn Page-Scott – 20 yrs
3. Donna Welligan – 10 yrs
4. Liesel Wild – 10 yrs
5. Jane Larson – 10 yrs
6. Stephanie Dunlop – 5 yrs
7. Annett Barker – 5 yrs

Rosary School

1. Grant Collins – 15 yrs
2. Julie Gummesen – 5 yrs

Glenmary School

1. Joanne Boutet – 20 yrs
2. Alban MacAdam – 20 yrs
3. Karen Dumas-Wilson – 15 yrs
4. Lindsay Atkinson – 10 yrs
5. Sherry Davies-Rhodes – 10 yrs
6. Darren Flynn – 10 yrs
7. Sue Sobchyshyn – 10 yrs
8. Colleen Johnson – 5 yrs
9. Julia Martin – 5 yrs
10. Dan Moffet – 5 yrs
11. Christine Naturkach – 5 yrs

Holy Family School

1. Margaret Buholzer – 25 yrs
2. Jennifer Anderson – 10 yrs
3. Cora Ostermeier – 10 yrs
4. Laurie Burrows – 5 yrs
5. Cory McLean – 5 yrs
6. Patrick McLean – 5 yrs
7. Wendy Pilling – 5 yrs

St. Andrew's School

1. Jan Nielsen - 20 yrs
2. Laurie Keay – 15 yrs
3. Angie McLachlan – 15 yrs
4. Eileen Billard – 10 yrs (09-10)
5. Rose Cooper – 10 yrs

St. Stephen's School

1. Yvonne Flaherty – 25 yrs
2. Angela Radzikowski – 20 yrs
3. Leonard MacLellan – 15 yrs
4. John Wiedrick – 10 yrs
5. Sherry Grimshire – 5 yrs

Providence School

1. Fran Forsythe – 15 yrs
2. Marlene Chymboryk – 5 yrs

Cyberhigh School

No Awards this year

St. Francis

No awards this year

Central Office

1. Jim Taplin – 15 yrs
2. Jodie Drost – 10 yrs
3. Michelle Lacombe – 10 yrs
4. Crystal Gordey – 5 yrs

14	5-year	\$50	\$ 700
14	10-year	\$100	\$1400
7	15-year	\$150	\$1050
6	20-year	\$200	\$1200
2	25-year	\$350	\$ 700
0	30-year	\$500	
0	35-year	\$700	
		Total	\$5050

Carmen Doris

From: Betty Turpin
Sent: Wednesday, March 30, 2011 11:08 PM
To: Carmen Doris
Subject: FW: Closing the Loop on Nov 2010 Regional Meetings Approved
Attachments: Closing the Loop on Nov 2010 Regional Meetings Approved.docx

Sent from my Windows Phone

From: Terry Wendel
Sent: Wednesday, March 30, 2011 2:21 PM
To: Sheldon Rowe (sheldonrowe@pwsd76.ab.ca); 'Karl Germann'; 'Roger Clarke'; Paul Bennett (BennettP@prsd.ab.ca); Barrett, Donna; Laura Poloz (Lpoloz@hpsd48.ab.ca); Betty Turpin
Subject: Closing the Loop on Nov 2010 Regional Meetings Approved

Good afternoon:

Attached please find a summary of how the feedback obtained from the consultation and information sessions held last fall was used. Could you please distribute this to your trustees for their information as well? I want to thank all of you for your kind words and condolences this past week. They were much appreciated.

Terrence J. Wendel, PhD
Director
Zone 1 Services Branch
Alberta Education
780-427-5394

This communication is intended for the use of the recipient to which it is addressed, and may contain confidential, personal, and or privileged information. Please contact us immediately if you are not the intended recipient of this communication, and do not copy, distribute, or take action relying on it. Any communication received in error, or subsequent reply, should be deleted or destroyed.

Closing the Loop – What Was Done With Feedback Heard

Nov. 2010 Alberta Education Consultations and Information Regional Sessions

Participants shared the following:

Consultation: Professional Learning for Teachers in Alberta's K-12 Education System – Mark Bevan and Karen Shipka

- Participants considered this is a very important topic. The questions asked in the process evoked strong responses. Participants indicated that this consultation will be important in setting the direction for a coordinated response to professional learning.
- There is a need to clearly articulate the roles and responsibilities for each of the stakeholders in the system.
- Participants acknowledged a tension between the needs of boards to set an agenda for professional learning and the need of teachers to have autonomy around what the types of professional learning activities that they engage in.
- Following the conclusion of the consultation process, March 31, 2011, the information will be analyzed and a policy framework will be developed.
- Once approved, it will be posted online for public feedback and then presented to Executive Team and to the Minister for approval.

Consultation: Business Planning Changes – Sean Murphy

- Jurisdictions indicated that they do not use the Education business plan to guide or support their planning efforts. They get direction for planning, including excerpts from the business plan, from the *Policy and Requirements for School Board Planning and Reporting* document, published annually by the department.
- All respondents indicated that changes to the timing of ministry and government planning and reporting processes had no impact on their jurisdiction's planning and reporting processes.
- Many respondents indicated concern that a June 30 Annual Report release would not allow for the results of the most recent Provincial Achievement Tests and the Diploma Examinations to be published in the Annual Report. They indicated that this may cause confusion for stakeholders and the public when reviewing different data sources at different times of the year and wanted to ensure that politicians had the most current results when making decisions.
- The majority of respondents were pleased with recent efforts to streamline jurisdiction planning and reporting by combining the three-year Education Plans and the Annual

- Education Results Reports. Some respondents indicated the timing of these combined documents was inappropriate, given that they preferred to have their plans in place by, and be implementing them at, the start of the school year.
- A majority of respondents indicated that further efforts to streamline jurisdiction planning and reporting would be welcome. They indicated that any improvements should focus on reducing workload and volume of paper, and should allow for more meaningful planning by downplaying the paper/template processes and enabling more flexibility and engagement with their own jurisdiction stakeholders.

The following is how the feedback has been used:

- Information was discussed and considered as part of the development of a Strategy Map for transformed education in December 2010 and January 2011.
- Feedback was integral to the development of the *Alberta Education Action Agenda 2011-14*. The Action Agenda serves as a companion document to the 2011-14 Education Business Plan, elaborating on the strategic directions for the future of ECS- 12 education and providing additional information on priority initiatives in the business plan.
- Information has been provided to department staff who are developing the *Policy and Requirements for School Board Planning and Reporting* document for 2011.
- Comments and suggestions provided by participants will be considered in any future efforts to streamline jurisdiction planning and reporting processes or requirements between the department and jurisdictions.

Information: High School Completion – Becky Pretli, Neil O’Shea, and Maureen Melnyk

- Participants expressed strong interest in the Advancing Adolescent Literacy Initiative (AARI), an initiative that will build capacity for junior and senior high school teachers in the area of reading intervention.
 - Alberta Education has used the feedback provided to assist in development of the Advancing Adolescent Reading Survey. The survey was hosted on the Alberta Education website and the JP Das Centre website and received over 300 responses from teachers. The results of this survey will now be compiled by the University of Alberta and used to support the development and delivery of the reading intervention modules.
- Participants were interested in the data presented on high school completion rates and dropout rates for specific sub populations of students - i.e. students with learning disabilities and emotional/behavioural disabilities, FNMI students and ESL students. They were particularly surprised at the low achievement of students with emotional/behavioural disabilities. There was discussion about how jurisdictions could better address the needs of these students.
 - This type of data will be included in the new High School Completion Progress Report due in the fall of 2011.
- Participants were interested in information on the new *Tell Them from Me Survey* which measures student engagement. Prior to the session there were 32 school jurisdictions involved with 204 schools participating in the project. The survey window was opened from October 17, 2010, to November 25, 2010.

- Those jurisdictions currently involved in the pilot will participate in sessions in late November and early December 2010 hosted by Alberta Education to review the results of their first survey administration. Some school jurisdictions that did not enrol in the initial pilot expressed interest in being included if the pilot were to be expanded.

Consultation: Setting the Direction/Action on Inclusion – Lorraine Stewart and Dianne McConnell

There was strong support for the concept of creating an inclusive education system where all students have the opportunities to be successful.

- School jurisdictions continue to provide the department with stories and examples of how they are redesigning their local systems to enhance inclusion. These anecdotes provide the department with sites where we can illustrate promising practices that support other jurisdictions.
- FNMI and Field Services will continue to gather examples of what is happening in school jurisdictions to support inclusive environments.

The implementation of *Setting the Direction* seems to be moving too slowly.

- A CASS/Alberta Education Action on Inclusion event was held on January 24 in Edmonton and on January 25 in Calgary. The sessions provided 300 plus participants to hear Education and the school jurisdictions jointly describe the work that is happening in four key areas and gain an understanding and appreciation of both the government's and jurisdictions' role in this work.
- Education continues to provide leadership and support to jurisdictions who are working in their schools and their districts to enhance their inclusive environments.
- A Research Seminar on *Inclusion: Multiple Lenses* from a technology perspective was held on February 28 - March 1, 2011, to share findings on research studies related to success for all in an inclusive system and to discuss the implications of this research in our practice.

Funding cannot be a barrier to the implementation of an inclusive education system.

- As part of Budget 2011, the Minister announced \$12 million in funding to support implementation of an inclusive education system. School jurisdictions will receive the same level of funding to support their severe disability profiles in 2011/2012 as they did in 2010/2011; the additional allocation will be used to support building an inclusive education system to help ensure success for all students regardless of their ability, disability, age, gender, language or cultural background.
- The Government of Alberta will provide school authorities with additional details on how this funding will be allocated. It will also provide more general information on the leadership and guidance to support school authorities in their work to build an inclusive education system at a later date.

2011-2012

HOLY FAMILY C.R.D. NO. 37
Peace River/Grimshaw/Manning Schools

9 School Year
Calendar
March 3, 2011

July	August	September
<p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 ■■■</p> <p>29- Religious Institute Day</p> <p>30/31- Site-Based PD/Operational Day</p> <p>Inst. 0 Oper.3</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 ■ 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 ■■ 29 30</p> <p>5-Labour Day</p> <p>28-Early Dismissal (2 pm)</p> <p>Inst. 21 Oper. 21</p>
October	November	December
<p>Su Mo Tu We Th Fr Sa</p> <p>1</p> <p>2 3 4 5 6 ■ 8</p> <p>9 ■ 11 12 13 14 15</p> <p>16 ■ 18 19 20 21 22</p> <p>23 24 25 ■ 27 28 29</p> <p>30 31</p> <p>7-Day-in-Recognition of PTI</p> <p>10-Thanksgiving Day</p> <p>17-ATA PD</p> <p>26-Early Dismissal (2pm)</p> <p>Inst. 18 Oper. 20</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 ■ 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 ■■</p> <p>11-Remembrance Day</p> <p>30- Early dismissal (2 pm)</p> <p>Inst. 21 Oper.21</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 ■■ 23 24</p> <p>25 26 27 28 29 30 31</p> <p>Christmas Break-Dec. 22 - Jan.8</p> <p>Inst. 15 Oper. 15</p>
January	February	March
<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 ■ 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p> <p>9-School Begins</p> <p>11- Diploma Exams Begin</p> <p>31-Second Semester Begins</p> <p>Inst. 16 Oper. 16</p> <p>Inst. 1 (2nd Sem.) Oper. 1</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 ■ 7 8 9 10 11</p> <p>12 13 14 15 16 ■ 18</p> <p>19 ■ 21 22 23 24 25</p> <p>26 27 28 ■■</p> <p>6-Staff Meeting/Site-Based PD</p> <p>17-Non-Operational Day</p> <p>20-Family Day</p> <p>29-Early Dismissal (2pm)</p> <p>Inst. 18 Oper. 19</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 5 6 7 ■ 10</p> <p>11 ■ 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 ■ 27 28 29 30 31</p> <p>8/9-Teachers' Convention</p> <p>12-Non-Operational Day</p> <p>26-Staff Meeting/Site-Based PD</p> <p>Inst. 18 Oper. 21</p>
April	May	June
<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 ■ 26 27 28</p> <p>29 30</p> <p>6-15-Easter Vacation</p> <p>25-Early Dismissal (2 pm)</p> <p>Inst. 15 Oper. 15</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 ■ 19</p> <p>20 ■ 22 23 24 25 26</p> <p>27 28 29 ■ 31</p> <p>18-Day-in-Recognition of PTI</p> <p>21-Victoria Day</p> <p>30-Early Dismissal (2 pm)</p> <p>Inst. 21 Oper. 22</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 ■ 29 30</p> <p>11- Diploma Exams</p> <p>27 -Last Day for Students</p> <p>28-Staff Meeting/Site-Based PD</p> <p>Inst. 19 Oper. 20</p>



1 st Semester – Operational: 97	2 nd Semester – Operational: 99	Total Operational: 196
Instructional: 91	Instructional: 92	Total Instructional: 183
■ No school for students	■ No school for staff & students	■ Early Dismissal

July	August	September
<p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 ■ ■ ■</p> <p>29- Religious Institute Day</p> <p>30/31- Site-Based PD/Organizational Day</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 ■ 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p> <p>1-First Day for Students</p> <p>5-Labour Day</p>
	Inst. 0 Oper.3	Inst. 21 Oper. 21
October	November	December
<p>Su Mo Tu We Th Fr Sa</p> <p>1</p> <p>2 3 4 5 6 ■ 8</p> <p>9 ■ 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p> <p>7-Site-Based PD</p> <p>10-Thanksgiving Day</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 ■ 12</p> <p>13 ■ 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30</p> <p>11-Remembrance Day</p> <p>14-Day-in-Recognition of PTI</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 ■ 23 24</p> <p>25 26 27 28 29 30 31</p> <p>Christmas Break-Dec. 23 - Jan.8</p>
Inst. 19 Oper. 20	Inst. 20 Oper. 21	Inst. 16 Oper. 16
January	February	March
<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 6 7</p> <p>8 ■ 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 ■</p> <p>9-School Begins</p> <p>11- Diploma Exams Begin</p> <p>31- Semester Break/Site Based PD</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4</p> <p>5 6 7 8 ■ ■ 11</p> <p>12 13 14 15 16 17 18</p> <p>19 ■ 21 22 23 24 25</p> <p>26 27 28 29</p> <p>9/10-Site-Based PD</p> <p>20-Family Day</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3</p> <p>4 5 6 7 ■ ■ 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p> <p>8/9-Teachers' Convention</p>
Inst. 16 Oper. 17	Inst. 18 Oper. 20	Inst. 20 Oper. 22
April	May	June
<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 4 5 ■ 7</p> <p>8 ■ 9 10 11 12 13 14</p> <p>15 ■ 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30</p> <p>6-15-Easter Vacation</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2 3 ■ 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 ■ 19</p> <p>20 ■ 22 23 24 25 26</p> <p>27 28 29 30 31</p> <p>4-Site-Based PD</p> <p>18-Day-in-Recognition of PTI</p> <p>21-Victoria Day</p>	<p>Su Mo Tu We Th Fr Sa</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 ■ 30</p> <p>11- Diploma Exams</p> <p>28 -Last Day for Students</p> <p>29-Staff Meeting/Site-Based PD</p>
Inst. 15 Oper. 15	Inst. 20 Oper. 22	Inst. 20 Oper. 21

1 st Semester – Operational: 98	2 nd Semester – Operational: 100	Total Operational: 198
Instructional: 92	Instructional: 93	Total Instructional: 185
<p>■ No school for students ■ No school for staff & students</p>		

Procurement Form

Name of School: Providence School

Supplier	Explanation of Equipment/Supplies/Services	Quoted Amount
Quality Floors	Marmoleum in Hallways Entrances Foyer. 4" Base (Same as above.)	43,562.95
United Flooring	" "	48393.00
Pops Home Hardware	" "	50,034.53
		
Recommended Supplier:	<u>Quality Floors</u>	
Reason (if not the lowest amount)		
Prepared by:	 Signature	Date: <u>March 29/11</u>

Carmen Doris

From: Betty Turpin
Sent: Tuesday, April 05, 2011 5:09 PM
To: Carmen Doris
Cc: Helen Diaz
Subject: FW: April 20, 2011 Meeting with School Boards re transportation grant formula

Board meeting agenda.



Betty Turpin

Superintendent

Holy Family Catholic Regional School Division

Phone: (780) 624-3956

Fax: (780) 624-1154

Cell: (780) 618-7170

"Blessed are the pure of heart, for they shall see God." Matthew 5:8

From: Renee Reitsma [mailto:Renee.Reitsma@assembly.ab.ca]
Sent: Tuesday, April 05, 2011 4:03 PM
To: 'lpoloz@hpsd48.ab.ca'; 'bennettp@prsd.ab.ca'; Betty Turpin
Cc: 'Rowe, Sheldon'
Subject: April 20, 2011 Meeting with School Boards re transportation grant formula

Good afternoon,

As follow-up to a meeting with MLA Wayne Drysdale and Sheldon Rose, Superintendent for Peace Wapiti Public School Division, regarding the current transportation grant formula for rural school districts, a meeting with several Ministers, MLAs and Superintendents is arranged for April 20, 2011.

The following Ministers and MLAs are invited along with the chairs from the following school boards:

Minister Hancock
Minister Knight
Minister Hayden
Minister Goudreau
Minister Oberle
MLA George VanderBurg
MLA Len Mitzel
MLA Pearl Calahasen

Peace Wapiti Public School Division – Sheldon Rowe
Prairie Land Regional Division – Dr. Wes Neumeier
Northern Gateway Public Schools – Kevin Andrea
Fort Vermillion School District – Roger Clarke
Prairie Rose Regional Division – Doug Nicholls
Peace River School Division – Paul Bennett

Holy Family Catholic Regional Division - Betty Turpin
High Prairie School Division – Laura Poloz

Rick Grebenstein, Senior Transportation Manager in the Department of Education is also invited.

Please advise if you will be able to attend on **Wednesday, April 20, 2011** from **3:00-4:30pm**. This meeting would be held in the **Carillon Room, Legislature Building**.

Closer to the date of the meeting, I will send a confirmation email with the list of attendees.

Please do not hesitate to contact me with any questions or concerns.

Best,
Renee

Renee Reitsma
Legislative Assistant to
Cal Dallas, MLA Red Deer-South,
Parliamentary Assistant to the Minister of Finance and Enterprise
Wayne Drysdale, MLA Grande Prairie-Wapiti

702 Legislature Annex Building
Office phone: 780.644.2570
Blackberry: 780.619.5752

<http://www.mypcmla.ca/>

Policy 1

DIVISION FOUNDATIONAL STATEMENTS

Vision

Holy Family Catholic Regional Division No. 37 will strive to provide a unique and inviting Catholic learning environment that links the home, the parish and the community.

Resources will be distributed equally and fairly so all students have an opportunity to learn in a flexible, safe and caring learning environment.

A strong, well informed teaching staff, with an eye to the future, will provide dynamic and innovative programs in well-planned school facilities.

Students will be provided with the opportunity to live the values they are taught. The uniqueness and diversity of students will be honored and recognized. All students will be successful. Graduates will be prepared so they are motivated life-long learners grounded in the Catholic Faith.

Mission Statement

To improve student learning in a Catholic community guided by Christ, our teacher.

Values

- Catholic Education.
- God-given talents.
- Excellence in performance.
- Self-discipline, health and personal growth.
- A safe and caring environment.
- Uniqueness in every individual.
- Teamwork.
- Improved success of all students.
- Improved success for our First Nations, Métis and Inuit (FNMI) population.
- Input from stakeholders.

Beliefs

- Christ is our Guide and Teacher.
- Spiritual growth, health and wellness must be fostered in our students and staff.
- The child is the centre of the school system.
- Parents/Guardians are the child's primary educators.
- Professional development opportunities must be provided and supported for staff.

- Students learn best when the partnership between the home, the church, the school and the community is strong.
- All students can learn and experience success.
- Growth is best achieved in a positive learning environment.
- Technology assists in the learning process.
- Individuals are responsible and accountable.
- Regular student attendance increases student achievement.
- Students will be prepared for their futures.

Philosophy of Catholic Education

The Board believes that the aim of Catholic education is to develop in the child a true paradigm of Christ Himself; one who reflects the Master in thought, in word, and in action. "It is the formation of Christ in those regenerated by Baptism." It follows that the first objective of the Catholic school is to inculcate:

- A knowledge of the life of Jesus Christ that the child may have a clear image of his Model;
- An understanding of the applications of the Catholic principles to daily living; and
- A desire to follow the Catholic way of life animated by the Gospel Spirit.

The school, therefore, must be both a preparation for life as well as a way of life. The child, in fact, lives simultaneously in four worlds: the religious, the social, the intellectual and the physical. True education must give consideration to all four spheres of activity since it is impossible to disassociate any one from the education of the whole child. "Christian education takes in the whole of human life", as Pope Pius XI states, "... not with a view of minimizing it in any way, but in order to elevate, regulate and to perfect it in accordance with the example of Christ."

Schools within the jurisdiction shall emphasize the Catholic faith within the schools' programs and create an atmosphere that reflects the purpose and prime reason for the existence of Catholic schools.

1. The Nature of a Catholic School

"The Catholic school pursues cultural goals and the natural development of youth to the same degree as any other school. What makes the Catholic school distinctive is its attempt to generate a community climate in the school that is permeated by the Gospel spirit of freedom and love. It tries to guide the adolescents in such a way that personality development goes hand in hand with the development of the "new creature" that each one has become through baptism. It tries to relate all of human culture to the good news of salvation so that the light of faith will illumine everything that the students will gradually come to know about the world, about life, and about the human person."

(Vatican II – Gravissimum Educationis)

In this learning environment, spiritual development complements intellectual development. The element of faith is integrated into every instruction plan in every program, to demonstrate its relationship to the world of human culture.

There is in fact no delineation between religious and non-religious learning in a Catholic school. Instead, teachers focus on integrating the faith dimension into every subject area. Whether the subject is science, math, or fine arts, students learn about the "whole person", including the concepts of intelligence, free will, feelings, rights and responsibilities, interpersonal relationships, and the call to a specific mission in the world.

The unique nature of the Catholic school is integral to its role in conveying the Catholic faith, a role shared by the home and the parish. That faith is modeled every day by teachers and staff in Catholic schools; and it has practical implications for every subject taught in the school.

"A Catholic school must be a place where all knowledge and relationships are transformed by questions of meaning, by the quest for meaning. We must have a profound respect for what is all too often repressed in this culture – that quiet voice which expresses the infinite desire of each person for God."

(This Moment of Promise)

2. Catholic Education A Partnership

Partnership between a Catholic school and the families of the students must continue and be strengthened: not simply to be able to deal with academic problems that may arise, but rather so that the educational goals of the school can be achieved. Close cooperation with the family is especially important when treating sensitive issues such as religious, moral, or sexual education, orientation toward a profession, or a choice of one's vocation in life. It is not a question of convenience, but a partnership based on faith. Catholic tradition teaches that God has bestowed on the family its own specific and unique educational mission.

(The Religious Dimension of Education in a Catholic School)

2.1 The Family

Parents are the first and primary teachers of their children. Catholic parents have the responsibility to ensure their children are provided with the opportunity to develop and grow and learn in an environment that is guided by the Catholic faith. As a partner in Catholic education, parents are encouraged to:

- 2.1.1 Demonstrate to their children a strong commitment to their faith.
- 2.1.2 Develop a Catholic value system for their family.
- 2.1.3 Ensure prayer is present in the home.
- 2.1.4 Demonstrate an active interest in the church and school.
- 2.1.5 Support the religion and family life programs offered in the school.
- 2.1.6 Ensure children have access to a Bible and the Catholic Catechism.
- 2.1.7 Subscribe to Catholic periodicals and newspapers.
- 2.1.8 Advocate for Catholic schools in their communities.
- 2.1.9 Ensure children attend school on a regular basis.
- 2.1.10 Model church participation for children.

- 2.1.11 Encourage children to participate in youth programs developed by the school and parish.
- 2.1.12 Use the Catechism of Catholic Church to answer questions for children.
- 2.1.13 Provide support for what is morally correct.
- 2.1.14 Show support and respect for children's teachers and clergy.
- 2.1.15 Commit to and support of sacramental preparation of children.

2.2 The School

The school is where most of the formal education of children takes place. In a Catholic school, the formal education follows the provincial curriculum. The curriculum, however, is taught in a faith-filled environment where children experience our gospel values throughout the day. As partners in Catholic education, schools shall:

- 2.2.1 Provide quality religion and family life programs.
- 2.2.2 Provide children the opportunity to experience faith through prayer, celebration and community.
- 2.2.3 Begin and conclude meetings, assemblies and significant gatherings with a sign of the cross and an appropriate prayer.
- 2.2.4 Employ Catholic teachers who model Catholic values.
- 2.2.5 Provide opportunity for Parish and family to interact using school as a venue.
- 2.2.6 Provide the opportunity for evangelization of youth.
- 2.2.7 Work in conjunction with parish and home to design religious youth experiences.
- 2.2.8 Support sacramental preparation.
- 2.2.9 Promote Catholic lifestyle when students make career decisions.
- 2.2.10 Ensure students have the opportunity to access excellent programs.
- 2.2.11 Create an environment that promotes social justice.
- 2.2.12 Provide safe and caring schools.
- 2.2.13 Advocate for Catholic schools.
- 2.2.14 Promote Catholic values when engaged with the television and internet.

2.3 The Parish

The parish or church, in a narrow sense, is the community where all Catholic people gather in the presence of God to share in their faith journey, through the sacraments and in their everyday life. The school and the home are extensions of the church. The church provides spiritual nourishment for its followers and works closely with the family and the school in the education of children. As partners in Catholic education, parishes are encouraged to:

- 2.3.1 Provide information to schools and families on scripture, liturgy, moral life, communion, community, sacraments and vocation.
- 2.3.2 Create opportunities for youth to be involved in ministry.
- 2.3.3 Welcome new people and other Christians into parishes.
- 2.3.4 Reach out to disengaged parishioners.
- 2.3.5 Promote youth parish workers in schools.
- 2.3.6 Support youth missions.
- 2.3.7 Have a visible presence in Catholic Schools.
- 2.3.8 Provide concrete materials to schools and homes on moral issues.
- 2.3.9 Provide opportunities for children and youth to understand the church.
- 2.3.10 Participate in community partnerships developed by schools.

Goals

Overriding goal: To strengthen the Catholic School experience for students by supporting permeation of Catholic teaching in all aspects of the school program.

Goal One: High quality learning opportunities for all.

Goal Two: Excellence in student learning outcomes.

Goal Three: Success for First Nation, Métis and Inuit (FNMI) students.

Goal Four: Highly responsive and responsible jurisdiction.

Objectives

The general objectives of the school system shall emphasize the Catholic perspective in terms of growth in personal values, Christian faith and social responsibility.

1. Growth in Personal Values

One of the basic aims of growth in personal values is to foster creative personality development by assisting students to choose and develop a hierarchy of values consistent with the teaching of the Catholic faith. In order to accomplish this aim, schools must:

- 1.1 Explore and probe Christianity's response to life's basic questions.
- 1.2 Understand values emanating from other religious beliefs.

1.3 Examine the process through which values are acquired.

2. Growth in Catholic Faith

Schools must strive to develop the gift of Catholic faith in the students by assisting them to:

2.1 Understand the relationship between Catholic faith and human values.

2.2 Perceive faith as a free response to the gift of God Himself.

2.3 Experience the person of Christ in their lives.

3. Growth in Social Responsibility

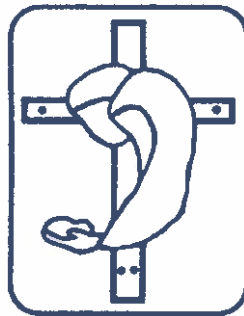
Schools must strive to assist students to realize how Catholic faith and values are lived out in society.

3.1 Develop a better understanding of a pluralistic society in which different faiths and values intermingle.

3.2 Develop an awareness of their responsibility to become involved and contribute to society.

3.3 Develop capacities and skills which will enable them to become contributing members of society.

Logo



The Division's logo represents the Holy Family – Jesus, Mary, and Joseph.

Legal Reference: Sections 8, 13, 39, 45, 47, 60, 61, 78, 113 School Act
School Authority Accountability Policy 2.1.1

Policy 3

ROLE OF THE TRUSTEE

The role of the trustee is to contribute to the Board as it carries out its mandate in order to achieve its mission and goals. The oath of office taken or affirmation made by each trustee when s/he assumes office binds that person to work diligently and faithfully in the cause of public Catholic education.

The Board of Trustees is a corporation. The decisions of the Board in a properly constituted meeting are those of the corporation. Individual trustees exercise an effective decision making role in the context of corporate action. A trustee who is given authority by Board motion to act on behalf of the Board may carry out duties individually but only as an agent of the Board. In such cases, the actions of the trustee are those of the Board, which is then responsible for them. A trustee acting individually has only the authority and status of any other citizen of the Division. Individual trustees do not have the authority to direct the Division's administration and staff.

Catholic schools exist to offer Catholic parents a distinct education for their children. The trustees of a Board offering Catholic education are empowered by the community to fulfill both the educational requirements set forth by the government and the vision of the faith community for its Catholic schools.

This presents our trustees with a unique, dual challenge. They must ensure that students are provided an education, which includes literacy skills, the ability to interpret and communicate information, analyze and be creative, and solve problems effectively. At the same time, the Board must ensure that Catholic values and principles are reflected at all times in its policies and practices as they pertain to its Catholic schools.

As leaders in the faith community, Catholic trustees require an understanding, a willingness to grow and a commitment to bearing daily witness to the faith. To meet this challenge, Catholic trustees are entrusted with certain denominational school rights, powers and privileges enshrined in the Canadian Constitution. They exercise these rights with the religious guidance of parish and diocesan authorities.

As a result of elections or appointments, the Board may experience changes in membership. To ensure continuity and facilitate smooth transition from one Board to the next following an election or appointment, trustees must be adequately briefed concerning existing Board policy and practice, statutory requirements, initiatives and long-range plans.

The Board believes an orientation program is necessary for effective trusteeship.

1. The Division will offer an orientation program for all newly elected/appointed trustees that provides information on:
 - 1.1 Role of the trustee and the Board;
 - 1.2 Board policy, agendas and minutes;
 - 1.3 Organizational structures and procedures of the Division;

- 1.4 Existing Division initiatives, annual reports, budgets, financial statements and long-range plans;
 - 1.5 Division programs and services;
 - 1.6 Board's function as an appeal body; and
 - 1.7 Statutory and regulatory requirements, including responsibilities with regard to conflict of interest.
2. The Division will provide financial support for trustees to attend Alberta School Boards Association and the Alberta Catholic School Trustees Association sponsored orientation seminars.
 3. The Vice Chair and Superintendent are responsible for ensuring the development and implementation of the Division's orientation program for newly elected trustees. The Superintendent shall provide each trustee with access to the Board Policy Handbook and the Administrative Procedures Manual at the organizational meeting following a general election or at the first regular meeting of the Board following a by-election or appointment.
 4. Incumbent trustees are encouraged to help newly elected/appointed trustees become informed about the history, functions, policies, procedures and issues.

Specific Responsibilities of Individual Trustees

1. Become familiar with Division policies and procedures, meeting agendas and reports in order to participate in Board business.
2. Refer queries, or issues and problems not covered by Board policy, to the Board for corporate discussion and decision.
3. Refer administrative matters to the Superintendent. The trustee, upon receiving a complaint from a parent or community member about administrative matters, will refer the parent or community member to the Superintendent.
4. Keep the Superintendent and the Board informed in a timely manner of all matters coming to his/her attention that might affect the Division.
5. Assist the Superintendent with counsel and advice, providing the benefit of the trustee's judgment, experience and familiarity with the local school and the community.
6. Attend Board meetings; participate in, and contribute to, the decisions of the Board in order to provide the best solutions possible for education within the Division.
7. Respectfully bring forward and advocate for local issues and concerns.
8. Ensure that Catholic values and principles are reflected in the Board's policies and practices respecting its Catholic schools.
9. Recognize his/her fiduciary responsibility to the Division and act in the best interests of the Division understanding that the Division needs are paramount.

10. Accurately represent Board decisions and convey key messages.
11. When delegated responsibility, exercise such authority within the defined limits in a responsible and effective way.
12. Participate, subject to Board approval, in Board/trustee development sessions so that the quality of leadership and service in the Division can be enhanced.
13. Stay current with respect to provincial, national and international educational issues and trends.
14. Share the materials and ideas gained with fellow trustees at the Board meeting, in written format, immediately following a trustee development activity.
15. Strive to develop a positive and respectful learning and working culture both within the Board and the Division.
16. Liaise with local Parish Council(s).
17. Liaise with School Council(s).
18. Annually communicate to their respective School Council Chair(s).
19. Attend Division or school community functions when possible.
20. Become familiar with, and adhere to, the Trustee Code of Ethics.
21. Report any violation of the Trustee Code of Ethics to the Board Chair.

Legal Reference: Sections 60, 61, 68, 72, 80, 81, 82, 83, 84, 246 School Act
Section 6 Commissioner of Oaths Act

Policy 3 Appendix

SERVICES, MATERIALS AND EQUIPMENT PROVIDED TO TRUSTEES

Trustees shall be provided with the following services, materials and equipment while in office:

1. Reference

Access to the following:

- The School Act, the Regulations and related documents
- Board Policy Handbook and Administrative Procedures Manual
- Current Division documents
 - Three-Year Education Plan
 - Budget
 - Capital Plan
 - Annual Education Results Report
 - Audited Financial Statements
 - Collective Agreements
- School year and meeting calendars
- Current telephone listings of schools and principals
- List of School Council officials
- Alberta School Boards Association (ASBA) membership services

2. Communications/Public Relations

- Notification of significant media events
- Name tags and lapel pins
- Key messages as required
- Individual and Board photographs

3. Administrative/Secretarial Services Through the Superintendent

- Access to interoffice mail
- Conference registration, travel and accommodation arrangements
- E-mail address and Information Technology service support
- Photocopying and related secretarial services
- Office supplies (as required)

4. Equipment

- Laptop or personal computer (as required)
- *Access to high-speed internet services (to be reviewed)*
- Fax machine (as required)
- Access to shredding services

Legal Reference: Sections 60, 61, 68, 72, 80, 81, 82, 83, 84, 246 School Act

**Holy Family CRD No. 37
2010-11 OPERATING BUDGET**

EXPENDITURES					
	2010-11	Revised	Exp. Amt.	Percent	Balance
	<u>Budget</u>	<u>Budget</u>	<u>March 31/11</u>	<u>To Budget</u>	<u>March 31/11</u>
A. Instruction	\$ 21,462,607	\$ 22,782,790	12,240,326	53.73%	10,542,464
B. Operation and Maintenance	2,910,128	2,618,046	1,340,499	51.20%	1,277,547
C. Transportation	301,125	292,606	183,424	62.69%	109,182
D. Administration	1,366,478	1,409,139	733,225	52.03%	675,914
E. External Services	483,257	483,257	230,542	47.71%	252,715
Total	\$ 26,523,595	\$ 27,585,838	\$ 14,728,017	53.39%	\$ 12,857,821
F. Capital Block					
Interest on Capital Debt Expense	\$ 144,960	\$ 144,960			
Amortization Expense	1,573,701	2,062,052			
Grand Total	\$ 28,242,256	\$ 29,792,850			
SCHOOL INSTRUCTIONAL BUDGET					
	2010-11	Revised	Exp Amt	Percent	Balance
	<u>Budget</u>	<u>Budget*</u>	<u>March 31/11</u>	<u>To Budget</u>	<u>March 31/11</u>
Good Shepherd	1,155,747	1,371,947	685,186	49.94%	686,761
Glenmary	1,346,785	1,340,173	762,537	56.90%	577,636
Holy Family	915,088	1,049,832	528,400	50.33%	521,432
Rosary	599,893	594,173	304,150	51.19%	290,023
St. Andrew's	1,907,840	2,046,153	949,207	46.39%	1,096,946
St. Stephen's	1,132,148	1,301,321	678,092	52.11%	623,229
Ecole Providence	600,899	634,075	379,615	59.87%	254,460
Cyberhigh	188,240	157,343	80,614	51.23%	76,729
St. Francis	199,853	199,853	78,916	39.49%	120,937
Pooled (Severe & FNMI))	430,279	435,769	203,638	46.73%	232,131
Pooled (District)	12,441,058	12,922,374	7,186,249	55.61%	12,922,374
AISI	244,777	229,777	112,055	48.77%	117,722
Sub-Total	\$ 21,162,607	\$ 22,282,790	\$ 11,948,660	53.62%	10,334,130
School Generated Funds	300,000	500,000	291,666.67	58.33%	208,333
TOTAL	\$ 21,462,607	\$ 22,782,790	\$ 12,240,326	53.73%	10,542,464
Proj. Operating Reserves, 8/31/11	2,539,522				
Proj. Capital Reserves, 8/31/11	2,281,050				
	4,820,572	-			
Notes:					
1.) Revenues and Expenditures should approximately be at 58.3%					
4/4/2011					

**Holy Family CRD No. 37
2010-11 OPERATING BUDGET**

REVENUES					
	2010-11	Revised	Rec. Amt.	Percent	Balance
	Budget	Budget	March 31/11	To Budget	March 31/11
Government of Alberta	22,524,056	23,378,547	13,867,653	59.32%	9,510,894
First Nations/Federal grants	2,321,124	2,486,875	1,379,091	55.45%	1,107,784
Other School Authorities	118,284	28,284	-	0.00%	28,284
Out of Province Authorities	-			0.00%	-
Instruction Resource Fees	31,487	32,687	45,834	140.22%	(13,147)
Transportation Fees	-			0.00%	-
Other Sales and Services	30,625	20,000	38,084	190.42%	(18,084)
Investment Income	47,580	47,580	46,658	98.06%	922
Gifts and Donations	-		4,576	0.00%	(4,576)
Rentals of facilities	12,030	12,030	9,927	82.52%	2,103
Miscellaneous Revenue	-	9,425	7,827	83.04%	1,598
Gains on Disposal of Capital Assets	-	-	-	0.00%	-
Sub-Total	25,085,186	26,015,428	15,399,650	59.19%	10,615,778
Amortization of Capital Allocation	1,418,315	1,216,029			
School Generated Funds	300,000	500,000			
Capital and Debt Services - AB Finance	-	-			
Total Revenues	26,803,501	27,731,457			
Total Expenditures	28,242,256	29,792,850			
Surplus (Deficit)	(1,438,755)	(2,061,393)			
Accum. Surplus, Aug. 31/10	-	4,683,055			
Transfer to Operating	-	(2,061,393)			
Transfer to Operating	-	218,530			
Proj. Accum. Surplus, Aug. 31/11	-	2,840,192			
Notes:					
1.) Revenues and expenses should be at approximately 58.3%					
4/4/2011					

Summary of March, 2011 Cheque Listing

General Cheques:

Mar. 1-31/11	#36447-36705	1,190,273.69
--------------	--------------	--------------

Total General Cheques:		\$ 1,190,273.69
-------------------------------	--	------------------------

Payroll

Mar. 29/11		1,007,488.09
cheque #235		<u>605.44</u>

Total Payroll		<u>1,008,093.53</u>
----------------------	--	----------------------------

Grand Total		<u>\$ 2,198,367.22</u>
--------------------	--	-------------------------------

4/04/11 12:03:39
(AP05610)

Accounts Payable System
Cheque Ratification List

Bank code: 01 ALBERTA TREASURY BRANCH

Starting at cheque #: 36447

Ending at cheque #: 36705

Starting date: 0000/00/00

Ending date: 9999/99/99

Print Invoice #: N (Y-es, N-o)

Bank code: 01 ALBERTA TREASURY BRANCH
 From date: 0000/00/00 To date: 9999/99/99

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
36447	2011/03/08	ACSI	DATA PROCESSING	5,190.68
36448	2011/03/08	ARSENEAULT, STEPHANIE	GENERAL SUPPLIES	+ 737.39 R
36449	2011/03/08	AXIA SUPERNET LTD.	COMMUNICATION	8,051.22 R
36450	2011/03/08	BELLEROSE, DIANE	TRAVEL & SUBSISTENCE	267.80 R
36451	2011/03/08	BERUBE, FAIDA	TRAVEL & SUBSISTNECE	141.98 R
36452	2011/03/08	BILYK, STEVEN	TRAVEL & SUBSISTENCE	+ 208.80
36453	2011/03/08	BLUE IMP RECREATIONAL PRODUCTS	GENERAL MAINTENANCE	540.10 R
36454	2011/03/08	BRIAND, MARY	TRAVEL & SUBSISTENCE	1,671.83
36455	2011/03/08	BRODART CO.	FURNITURE & EQUIPMENT	+ 5,018.54 R
36456	2011/03/08	CARDINAL COACH LINES	JAN/11	27,232.71
36457	2011/03/08	CARIBOU CRESTING 1991 LTD.	CERTIFIED RECRUITMENT	+ 1,349.18 R
36458	2011/03/08	CDI FURNISHINGS	FURNITURE	2,391.65 R
36459	2011/03/08	CDW CANADA INC.	TECHNOLOGY	48.75 R
36460	2011/03/08	CHADWICK, JOHN	GENERAL MAINTENANCE	+ 300.00 R
36461	2011/03/08	CHAIRTEX MANUFACTURING LTD.	AUDITORIUM CHAIRS	4,371.27 R
36462	2011/03/08	CORCORAN, CARA	PREMIUM REFUND	555.00 R
36463	2011/03/08	COUNTY OF NORTHERN LIGHTS	GENERAL SUPPLIES	+ 147.00 R
36464	2011/03/08	DARREL'S BOBCAT SERVICES	SNOW REMOVAL	624.75 R
36465	2011/03/08	DE SIGNS	GENERAL MAINTENANCE	125.69 R
36466	2011/03/08	DELL COMPUTER CORPORATION	TECHNOLOGY	2,452.59 R
36467	2011/03/08	DOLL, CHRIS	TRAVEL & SUBSISTENCE	1,919.80
36468	2011/03/08	EDMONTON PUBLIC SCHOOLS	GENERAL SUPPLIES	49.39 R
36469	2011/03/08	ENVIRO KIDS GUIDE	OTHER SERVICES	236.25 R
36470	2011/03/08	FALHER GLASS & LOCKSMITH	GENERAL MAINTENANCE	288.29 R
36471	2011/03/08	FRED'S HEATING	GENERAL MAINTENANCE	365.50
36472	2011/03/08	FRESON MARKET LIMITED	GENERAL SUPPLIES	+ 1,356.42 R
36473	2011/03/08	GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2	OTHER SERVICES	921.00
36474	2011/03/08	GREYHOUND COURIER EXPRESS	POSTAGE	+ 137.66 R
36475	2011/03/08	H.E.P.S	ASSESSMENTS	+ 10,400.00
36476	2011/03/08	HIGH PRAIRIE FOOD MARKET	GENERAL SUPPLIES	1,265.29
36477	2011/03/08	HIGH PRAIRIE SCHOOL DIVISION NO. 48	OTHER SERVICES	3,461.58 R
36478	2011/03/08	KRAMER, JACK H.	TRAVEL & SUBSISTENCE	275.85 R
36479	2011/03/08	KURAN, JOHN/IMPREST CASH	IMPREST	4,078.29 R
36480	2011/03/08	LACOMBE, MICHELLE	TRAVEL & SUBSISTENCE	1,200.82
36481	2011/03/08	LAMOUREUX, MARC/IMPREST CASH	IMPREST	+ 2,598.22 R
36482	2011/03/08	LEARNING RESOURCES CENTRE	GENERAL TEXTBOOKS	379.96 R
36483	2011/03/08	LLOYD SADD INSURANCE	DUES & FEES	150.00
36484	2011/03/08	MUNICIPAL DISTRICT OF PEACE #135	GENERAL SUPPLIES	23.10 R
36485	2011/03/08	NOMAD ELECTRICAL CONTRACTOR LTD.	DIALER WIRING	+ 2,735.72 R
36486	2011/03/08	NORTHWEST REGIONAL LEARNING CONSORTIUM	IN SERVICE	1,201.39
36487	2011/03/08	PEACE BASKETBALL OFFICIALS ASSOCIATION	CO-EXTRA TRANSP/EXPENSE	696.00
36488	2011/03/08	PEACE RIVER SCHOOL DIVISION #10	TRAVEL & SUBSISTENCE	+ 576.95
36489	2011/03/08	PITNEY BOWES GLOBAL CREDIT SERVICES	POSTAGE	87.74 R
36490	2011/03/08	PLAY FAIR ATHLETIC LTD.	SUPPLIES	+ 518.86 R
36491	2011/03/08	REYES, MAURICIO	TRAVEL & SUBSISTENCE	575.70 R
36492	2011/03/08	RICK'S BOBCAT SERVICE	GROUND MAINTENANCE	189.00 R
36493	2011/03/08	RUEL CONCRETE LTD.	GROUND MAINTENANCE	315.00 R
36494	2011/03/08	SCHOLAR'S CHOICE - MOYERS	GENERAL SUPPLIES	152.40 R
36495	2011/03/08	SCHOLASTIC CANADA LTD.	GENERAL SUPPLIES	+ 253.00 R

Bank code: 01 ALBERTA TREASURY BRANCH
From date: 0000/00/00 To date: 9999/99/99

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
36496	2011/03/08	SOUTH PEACE NEWS	SUPPORT STAFF RECRUITMENT	134.06
36497	2011/03/08	SPORTFACTOR INC.	GENERAL SUPPLIES	+ 1,266.81 R
36498	2011/03/08	STONE, LARRY	MAINTENANCE CONTRACT	1,008.00 R
36499	2011/03/08	SUN MEDIA	ADVERTISING	99.23 R
36500	2011/03/08	TELUS	COMMUNICATION	+ 3,525.90 R
36501	2011/03/08	TOWN OF PEACE RIVER	WATER	+ 1,921.17 R
36502	2011/03/08	UNITED FARMERS OF ALBERTA	FUEL	97.94 R
36503	2011/03/08	UNITED LIBRARY SERVICES INC.	LIBRARY & AV SUPPLIES	+ 169.63 R
36504	2011/03/08	VALLEY VIEWS PUBLISHING LTD.	LIBRARY & AV SUPPLIES	42.00 R
36505	2011/03/08	VANDECK PLUMBING LTD.	GENERAL MAINTENANCE	131.25
36506	2011/03/08	WIEDRICK, JOHN/IMPREST CASH	IMPREST	1,880.70 R
36507	2011/03/08	XEROX CANADA INC.	GENERAL SUPPLIES	+ 2,144.80 R
36508	2011/03/16	A.A.M.D.C.	GENERAL MAINTENANCE	+ 9,232.74
36509	2011/03/16	A.S.B.A.	OTHER SERVICES	992.25
36510	2011/03/16	ALBERTA EDUCATION HEALTH &	DUES & FEES	150.00
36511	2011/03/16	ALBERTA HEALTH SERVICES	OTHER SERVICES	2,765.95
36512	2011/03/16	APPLE CANADA, INC.	DATA PROCESSING	575.40
36513	2011/03/16	CDW CANADA INC.	TECHNOLOGY	378.06
36514	2011/03/16	COMMUNICATING TOGETHER INC.	OTHER PROFESSIONAL SERVIC	1,570.00
36515	2011/03/16	CRYSTAL CLEAR WATER SALES	GENERAL SUPPLIES	+ 60.00
36516	2011/03/16	EAGLE CREST BOOKS	GENERAL TEXTBOOKS	2,541.82
36517	2011/03/16	EDMONTON PUBLIC SCHOOLS	SUPPLIES	+ 806.69
36518	2011/03/16	FRED'S HEATING	GENERAL MAINTENANCE	47.25
36519	2011/03/16	GAS ALBERTA ENERGY	GAS	20,543.58 R
36520	2011/03/16	GRACE PSYCHOLOGICAL SERVICES	OTHER SERVICES	3,800.00
36521	2011/03/16	GREYHOUND COURIER EXPRESS	POSTAGE	81.58
36522	2011/03/16	HIDALGO, CHERRY	IN SERVICE	+ 227.92
36523	2011/03/16	HIGH PRAIRIE SCHOOL DIVISION NO. 48	BUS EXPENSES	2,263.68
36524	2011/03/16	HOLUBOWICH, COLIN	OTHER SERVICES	3,000.00
36525	2011/03/16	HOME HARDWARE	INTERIOR PAINT	+ 290.16
36526	2011/03/16	KELOWNA SOFTWARE LTD.	SUPPORT STAFF INSERVICE	1,023.75
36527	2011/03/16	KUNI, JOSHUA	TRAVEL & SUBSISTENCE	69.60
36528	2011/03/16	LACOMBE, MICHELLE	SHINE SUPPLIES	121.12
36529	2011/03/16	LEARNING RESOURCES CENTRE	GENERAL TEXTBOOKS	+ 399.87
36530	2011/03/16	MANNING DISPOSALS LTD.	WASTE DISPOSAL	241.50
36531	2011/03/16	MCGRAW-HILL RYERSON LIMITED	TESTING MATERIAL	40.23
36532	2011/03/16	MICRO COMPUTERS PLUS (P.R.)	GENERAL SUPPLIES	+ 427.35
36533	2011/03/16	MODERN PAINT & DECOR	INTERIOR PAINT	+ 328.65
36534	2011/03/16	MUNICIPAL DISTRICT OF GREENVIEW NO. 16	GENERAL SUPPLIES	20.75
36535	2011/03/16	NICK'S MECHANICAL MAINTENANCE	FURNACE REPLACEMENT	+ 3,222.36
36536	2011/03/16	NOMAD ELECTRICAL CONTRACTOR LTD.	NEW DIALER WIRING	1,414.00
36537	2011/03/16	NOR-TECH SYSTEMS LTD.	GENERAL MAINTENANCE	89.25
36538	2011/03/16	PEACE COUNTRY CO-OP	IN SERVICE	27.98
36539	2011/03/16	PHONE CO. INC. (PR)	COMMUNICATION	91.88
36540	2011/03/16	POP'S HARDWARE & BUILDING CENTRE INC.	GENERAL MAINTENANCE	+ 762.00
36541	2011/03/16	PRESSE COMMERCE	LIBRARY & AV SUPPLIES	262.96
36542	2011/03/16	PRO HARDWARE	GENERAL MAINTENANCE	28.20
36543	2011/03/16	PUROLATOR	POSTAGE	56.84
36544	2011/03/16	RAGAN CONTRACTING	SNOW REMOVAL	1,060.50

Bank code: 01 ALBERTA TREASURY BRANCH
From date: 0000/00/00 To date: 9999/99/99

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
36545	2011/03/16	RICHARDS LUMBER CO. LTD.	GENERAL MAINTENANCE	125.79
36546	2011/03/16	ROGER'S LOCK LTD.	GENERAL MAINTENANCE	+ 177.98
36547	2011/03/16	ROYAL CARETAKING SUPPLIES INC.	CARETAKING SUPPLIES	764.09
36548	2011/03/16	S.STILES CONSULTING LTD.	IN SERVICE	1,059.00
36549	2011/03/16	SCHOLASTIC CANADA LTD.	LIBRARY & AV SUPPLIES	310.32
36550	2011/03/16	SELECT EQUIPMENT RENTALS LTD.	GENERAL MAINTENANCE	53.03
36551	2011/03/16	SOUTHERN ALBERTA PROFESSIONAL DEV CONSOR	DUES & FEES	315.00
36552	2011/03/16	SPORTFACTOR INC.	GENERAL SUPPLIES	808.69
36553	2011/03/16	STONE, LARRY	CARETAKING CONTRACT	5,592.56
36554	2011/03/16	TAPLIN, JAMES	TRAVEL & SUBSISTENCE	2,044.80
36555	2011/03/16	TELUS	COMMUNICATION	+ 2,288.32
36556	2011/03/16	TELUS SERVICES INC.	COMMUNICATION	787.50
36557	2011/03/16	THE ALBERTA TEACHERS' ASSOCIATION	DUES & FEES	550.00
36558	2011/03/16	TOTAL FLOORING	GENERAL MAINTENANCE	236.25
36559	2011/03/16	TOWN OF MANNING	WATER / GAS	+ 5,819.73
36560	2011/03/16	TOWN OF MCLENNAN	WATER	+ 455.44
36561	2011/03/16	TOWN OF VALLEYVIEW	WATER / GAS	2,791.36
36562	2011/03/16	TURPIN, ELIZABETH MARY	TRAVEL & SUBSISTENCE	879.71
36563	2011/03/16	U.S. BANK NATIONAL ASSOCIATION	VISA MAR 7/11	38,347.00
36564	2011/03/16	UNITED FARMERS OF ALBERTA	FUEL	1,121.25
36565	2011/03/16	VANDENBERG, LINDA/IMPREST ACCOUNT	IMPREST	2,163.57
36566	2011/03/16	WASTE MANAGEMENT	WASTE DISPOSAL	+ 3,097.88
36567	2011/03/16	WAYNE DUPERRON CARPENTRY	GENERAL MAINTENANCE	3,016.65
36568	2011/03/16	WHITEMUD CATERING	TRAVEL & SUBSISTENCE	+ 1,317.23
36569	2011/03/16	XEROX CANADA INC.	PHOTOCOPIER USAGE	+ 1,316.87
36570	2011/03/22	ALBERTA DISTANCE LEARNING CENTRE	TUITION/BOOKS	+ 835.40
36571	2011/03/22	ALL-WEST GLASS PEACE RIVER LTD.	GENERAL MAINTENANCE	47.25
36572	2011/03/22	BANNER POST	ADVERTISING	169.26
36573	2011/03/22	BLK DIAMOND EK LTD.	SNOW REMOVAL	630.00
36574	2011/03/22	BRENT'S AUTO GLASS	GENERAL MAINTENANCE	109.73
36575	2011/03/22	BUROSCH, STEFANI	GENERAL SUPPLIES	853.23
36576	2011/03/22	CAN-TECH ELECTRICAL SERVICES	GENERAL MAINTENANCE	495.98
36577	2011/03/22	CARDINAL COACH LINES	MAR/11	+ 51,756.67
36578	2011/03/22	CHADWICK, JOHN	GENERAL MAINTENANCE	50.00
36579	2011/03/22	COMMUNICATING TOGETHER INC.	OTHER SERVICES	1,680.00
36580	2011/03/22	CONNELLAN, PATRICK/IMPREST CASH	IMPREST	3,114.09
36581	2011/03/22	D & S COUNSELLING	COMPLEX NEEDS	2,607.26
36582	2011/03/22	DAVID, RYK	ADVANCE	250.00 R
36583	2011/03/22	EDMONTON PUBLIC SCHOOLS	GENERAL SUPPLIES	85.51
36584	2011/03/22	EDMONTON SPACE & SCIENCE CENTR	CO-EXTRA CIRRICULAR TRANS	1,070.00
36585	2011/03/22	EMPIRE MUSIC CO. LTD.	GENERAL SUPPLIES	128.08
36586	2011/03/22	ENMAX	POWER	23,333.99
36587	2011/03/22	EVER ACTIVE SCHOOLS	CERTIFIED PROF DEVELOPMEN	1,216.75
36588	2011/03/22	FLYNN CANADA LTD.	ROOF PATCHING	2,571.45
36589	2011/03/22	FOSSIL COMMUNICATIONS LTD.	EQUIPMENT REPAIR	176.25
36590	2011/03/22	GREYHOUND COURIER EXPRESS	POSTAGE	+ 341.38
36591	2011/03/22	GRIMSHAW TRUCKING	FURNITURE & EQUIPMENT	381.62
36592	2011/03/22	HIGH PRAIRIE SCHOOL DIVISION NO. 48	BOARD INITIATIVE	+ 3,908.25
36593	2011/03/22	HOLY FAMILY SCHOOL	GENERAL SUPPLIES	900.00

Bank code: 01 ALBERTA TREASURY BRANCH
From date: 0000/00/00 To date: 9999/99/99

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
36594	2011/03/22	J. APPLESEED CANADA	LIBRARY & AV SUPPLIES	633.74
36595	2011/03/22	KELOWNA SOFTWARE LTD.	SUSCRIPTION LIBRARY	1,193.85
36596	2011/03/22	KENRY ELECTRIC LTD.	GENERAL MAINTENANCE	3,480.75
36597	2011/03/22	KURAN, JOHN/IMPREST CASH	IMPREST	3,063.80
36598	2011/03/22	LEARNING RESOURCES CENTRE	GENERAL TEXTBOOKS	295.40
36599	2011/03/22	LONG, SUE	PROFESSIONAL SERVICES	2,500.00
36600	2011/03/22	MCGRAW-HILL RYERSON LIMITED	GENERAL TEXTBOOKS	231.09
36601	2011/03/22	NEWCAP RADIO INC.	ADVERTISING	66.15
36602	2011/03/22	NOMAD ELECTRICAL CONTRACTOR LTD.	LIGHT IN GAS METER ROOM	2,263.54
36603	2011/03/22	NOR-TECH SYSTEMS LTD.	GENERAL MAINTENANCE	339.26
36604	2011/03/22	NORTHWEST REGIONAL LEARNING CONSORTIUM	DUES & FEES	120.00
36605	2011/03/22	PEACE BASKETBALL OFFICIALS ASSOCIATION	CO-CURRICULAR	1,032.00
36606	2011/03/22	PEACE COUNTRY CO-OP	POSTAGE	673.44
36607	2011/03/22	PEACE POWER & EQUIPMENT	GENERAL MAINTENANCE	65.55
36608	2011/03/22	PEACE RIVER SCHOOL DIVISION #10	CO-CURRICULAR	1,286.92
36609	2011/03/22	PHONAK CANADA LTD.	AUDITORY TRANSMITTERS	2,660.00
36610	2011/03/22	PITNEY WORKS	POSTAGE	1,050.00
36611	2011/03/22	ROGER'S LOCK LTD.	GENERAL MAINTENANCE	736.05
36612	2011/03/22	ROYAL CARETAKING SUPPLIES INC.	CARETAKING SUPPLIES	571.46
36613	2011/03/22	SCHOLASTIC CANADA LTD.	LIBRARY & AV SUPPLIES	526.73
36614	2011/03/22	SEXAUER LTD.	GENERAL MAINTENANCE	147.89
36615	2011/03/22	SHANAHAN'S ALBERTA LIMITED	GENERAL MAINTENANCE	443.10
36616	2011/03/22	SHRED-IT EDMONTON	RECYCLE FEES	118.62
36617	2011/03/22	SOUTH PEACE NEWS	SUPPORT STAFF RECRUITMENT	531.78
36618	2011/03/22	SPORTFACTOR INC.	GENERAL SUPPLIES	331.08
36619	2011/03/22	THE NORTHERN PIONEER	LIBRARY & AV SUPPLIES	42.00
36620	2011/03/22	TOWN OF GRIMSHAW	WATER	151.53
36621	2011/03/22	TOWN OF HIGH PRAIRIE	WATER / GAS	6,348.24
36622	2011/03/22	UNITED FARMERS OF ALBERTA	FUEL	627.55
36623	2011/03/22	WHITEMUD CATERING	IN SERVICE	1,091.49
36624	2011/03/22	WIEDRICK, JOHN/IMPREST CASH	IMPREST	1,660.17
36625	2011/03/22	XEROX CANADA INC.	PHOTOCOPIER USAGE	3,943.18
36626	2011/03/22	625866 AB. LTD.	MAINTENANCE	4,914.00
36627	2011/03/28	NORTH PEACE PERFORMING ARTS FESTIVAL ASS	AWARDS & DONATIONS	200.00
36628	2011/03/28	TELUS	COMMUNICATION	531.80
36629	2011/03/31	ABORIGINAL MULTI-MEDIA SOCIETY	LIBRARY & AV SUPPLIES	57.75
36630	2011/03/31	ALBERTA NATIVE NEWS	LIBRARY & AV SUPPLIES	57.75
36631	2011/03/31	ALBERTA SCHOOL EMPLOYEE BENEFIT PLAN	REMITTANCE	108,181.57
36632	2011/03/31	ALBERTA TEACHERS' RETIREMENT FUND	REMITTANCE	116,371.15
36633	2011/03/31	APPLY TO EDUCATION	RECRUITMENT	2,099.48
36634	2011/03/31	BRENNAN PLUMBING & HEATING	GENERAL MAINTENANCE	544.37
36635	2011/03/31	BRENT'S AUTO GLASS	GENERAL MAINTENANCE	276.15
36636	2011/03/31	BRULE, DARREN	OTHER SERVICES	2,000.00
36637	2011/03/31	CANADIAN LINEN SUPPLY	CARETAKING SUPPLIES	91.54
36638	2011/03/31	DIAZ, HELEN / PETTY CASH	PETTY CASH - MAR/11	193.39
36639	2011/03/31	DIAZ, HELEN / STAFF FUND	MAR/11	95.00
36640	2011/03/31	DOLL, CHRIS	GENERAL SUPPLIES	273.25
36641	2011/03/31	ENVIRO-WORKS	OTHER SERVICES	264.60
36642	2011/03/31	FEHR BUILDING MATERIALS LTD.	CABINET MILLWORK	36.65

Bank code: 01 ALBERTA TREASURY BRANCH
 From date: 0000/00/00 To date: 9999/99/99

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
36643	2011/03/31	GLENMARY ACTIVITIES FUND	GENERAL SUPPLIES	52.45
36644	2011/03/31	GRANDE PRAIRIE PUBLIC SCHOOL DISTRICT #2	OTHER SERVICES	2,950.00
36645	2011/03/31	HIGH PRAIRIE & DIST REG RECREATION BOARD	CO-EXTRA TRANS/EXP	1,212.75
36646	2011/03/31	HIGH PRAIRIE FOOD MARKET	GENERAL SUPPLIES	1,056.28
36647	2011/03/31	HIGH PRAIRIE SCHOOL DIVISION NO. 48	BOARD INITIATIVE	+ 5,849.50
36648	2011/03/31	INDUSTRIAL ALLIANCE PACIFIC	REMITTANCE	37.50
36649	2011/03/31	LAMOUREUX, MARC/IMPREST CASH	IMPREST	+ 2,321.34
36650	2011/03/31	LEARNING RESOURCES CENTRE	GENERAL TEXTBOOKS	+ 769.14
36651	2011/03/31	LENNIE, VANESSA	TRAVEL & SUBSISTENCE	715.63
36652	2011/03/31	LOCAL AUTHORITIES PENSION PLAN	REMITTANCE	25,411.24
36653	2011/03/31	LONDON LIFE	REMITTANCE	11,628.24
36654	2011/03/31	MENZIES PRINTERS	GENERAL SUPPLIES	492.42
36655	2011/03/31	MINISTER OF FINANCE	COMPLEX NEEDS	9,073.82
36656	2011/03/31	NICK'S MECHANICAL MAINTENANCE	GENERAL MAINTENANCE	+ 512.47
36657	2011/03/31	NOMAD ELECTRICAL CONTRACTOR LTD.	CTS FABRICATION	+ 3,910.20
36658	2011/03/31	OSTERMEIER, CORA/IMPREST CASH	IMPREST	3,448.62
36659	2011/03/31	OVERHAUL MEDIA	OTHER SERVICES	2,499.00
36660	2011/03/31	PEACE REGIONAL WASTE MANEGEMENT COMPANY	GENERAL MAINTENANCE	+ 25.39
36687	2011/03/31	PITNEY BOWES GLOBAL CREDIT SERVICES	POSTAGE	774.70
36688	2011/03/31	PUROLATOR	POSTAGE	59.18
36689	2011/03/31	RECEIVER GENERAL	REMITTANCE	459,735.39
36690	2011/03/31	RECEIVER GENERAL	REMITTANCE	13,817.55
36691	2011/03/31	RECEIVER GENERAL	REMITTANCE	300.00
36692	2011/03/31	RH SERVICES INC.	OTHER SERVICES	350.00
36693	2011/03/31	SCHOLASTIC CANADA LTD.	LIBRARY & AV SUPPLIES	168.85
36694	2011/03/31	SCHOOL SPECIALTY CANADA	GENERAL SUPPLIES	1,000.79
36695	2011/03/31	SEXAUER LTD.	GENERAL MAINTENANCE	138.44
36696	2011/03/31	SPORTFACTOR INC.	GENERAL SUPPLIES	+ 165.61
36697	2011/03/31	TELUS	COMMUNICATION	+ 2,748.55
36698	2011/03/31	THE ALBERTA TEACHERS' ASSOCIATION	REMITTANCE	18,021.89
36699	2011/03/31	THEMES & VARIATIONS LTD.	GENERAL SUPPLIES	67.20
36700	2011/03/31	UNITED FARMERS OF ALBERTA	CO-EXTRA TRANSP/EXPENSE	+ 427.32
36701	2011/03/31	UNITED LIBRARY SERVICES INC.	LIBRARY & AV SUPPLIES	35.65
36702	2011/03/31	WANCHO, JULES	MAINTENANCE CONTRACT	960.00
36703	2011/03/31	WHITEMUD CATERING	TRAVEL & SUBSISTENCE	694.84
36704	2011/03/31	WIEDRICK, JOHN/IMPREST CASH	IMPREST	2,403.72
36705	2011/03/31	XEROX CANADA INC.	GENERAL SUPPLIES	+ 597.57

*** Total # Of Cheques: 233 *** Total: \$ 1,190,273.69

Voided Cheque #

- 36661
- 36662
- 36663
- 36664
- 36665
- 36666
- 36667

Bank code: 01 ALBERTA TREASURY BRANCH
From date: 0000/00/00 To date: 9999/99/99

Cheque #	Cheque Date	Vendor Name	Description	Cheque Amount
----------	-------------	-------------	-------------	---------------

Voided Cheque #

- 36668
- 36669
- 36670
- 36671
- 36672
- 36673
- 36674
- 36675
- 36676
- 36677
- 36678
- 36679
- 36680
- 36681
- 36682
- 36683
- 36684
- 36685
- 36686

Holy Family CRD No. 37
2010-11 Infrastructure Maintenance and Renewal Fund
March 31, 2011

IMR Block Grant					
2010-11 Allocation - AB Education					374,205
		Approved	Actual	Total	Remaining
			2010-11		Balance
A. Projects Completed:					
		-	-	-	
		-	-	-	
		-	-	-	
B. Projects Approved and In Progress:					
Phase #1 of 4 change out air system to electronic	GS	50,000	-	-	50,000
Replace 1 of 2 built-up bituminous roofing on 1966 section	GM	125,000	-	-	125,000
Sewer line replacement	HF	50,000	-	-	50,000
Automated dampers on 12 locations	RO	16,000	-	-	16,000
Fire Alarm Repairs	SA	8,000	-	-	8,000
Replace roofing over rooms 157 and 158	SA	125,000	-	-	125,000
		-	-	-	-
		374,000	-	-	374,000
					374,000
C. Projects added/ratification					
D. Projects Deleted:					
		-	-	-	
		-	-	-	
		-	-	-	
BALANCE TO DATE					205
4/4/11					

Holy Family CRD No. 37
2010-2011 Maintenance Upgrades (518)
March 31, 2011

Operation and Maintenance					
2010-11 Allocation					150,000
Transfer from 2009 and prior years					222,670
					372,670
		Approved	Actual	Remaining	
			2010 - 11	Balance	
A. Projects Completed:					
Lighting in the gas meter room	GM	1,000	1,204		
		-	-		
		1,000	1,204		1,204
B. Projects Approved and In Progress:					
Complete flush valve upgrade/taps	GS	5,000		5,000	
Expand staff bathrooms	GS	10,000		10,000	
Carpet replacement small admin offices	GS	10,000		10,000	
Replace bathroom counters and sinks	GM	15,000		15,000	
Resurface bus lane	GM	35,000		35,000	
GFI plugs (39)	GM	22,500		22,500	
Replace gym lights	GM	14,440		14,440	
Build up stub wall, door and flooring/robotics room	GM	15,000		15,000	
Reseal sky lights in courtyard	GM	5,000		5,000	
Re-finish millwork in lab & library	GM	5,000	35	4,965	
Upgrade lighting in amphitheatre	GM	5,000		5,000	
Server room cooling	GM	5,000		5,000	
Provide automated entry at main entrance	GM	10,000		10,000	
Fire alarm upgrades	GM	3,000	315	2,685	
Lighting elementary halls/classrooms	HF	15,000		15,000	
Door &/or lock/panic bar replacement - junior high doors & courtyard doors	HF	6,000		6,000	
Provide computer room air conditioning	HF	9,000		9,000	
Fire alarm upgrades	HF	3,000	1,270	1,730	
Exhaust fans to be replaced on portables	RO	2,000		2,000	
Auto door opener	RO	5,000		5,000	
GFI Plugs (for kitchen)	RO	4,500		4,500	
Install backflow prevention on domestic water supply	RO	5,000		5,000	
Continue water proofing of heat exchanger floor	RO	5,000		5,000	
Fire alarm upgrades	RO	3,000	1,368	1,632	
Have roll shutters inspected. Make repairs or replace as required.	SA	1,726		1,726	
Seal pipe penetrations through fire separations	SA	1,726		1,726	
Electrical Upgrades-Replace Panels -1963 Section	SA	45,000		45,000	
Surge Suppression	SA	10,800		10,800	
Fire Alarm Dialer with supervision	SA	3,000		3,000	
Replace carpet tile with linoleum { entrances }	SS	8,500		8,500	
Fire Alarm Repairs	SS	7,000		7,000	
Uv rating film	SS	5,000		5,000	
		-	-	-	
		300,192	2,989	297,203	300,192
C. Projects added/ratification:					
Library furnace replacement - from contingency	HF	-	2,738		
		-	-	-	
		-	2,738	-	2,738
BALANCE TO DATE			6,930		68,536
4/5/11					

Holy Family CRD No. 37
 2009-2010 Maintenance Upgrades (518)
 March 31, 2011

Operation and Maintenance						
Transferred from 2007-08 Allocation (518)						142,908
Transferred from 2008-09 Allocation (518)						203,885
Transferred from 2009-10 Allocation (518)						129,877
Subtotal						476,670
Transfer to 2010-11						(222,670)
Funds available to complete 2009-10 projects						254,000
		Approved	Actual 2009-10	Actual 2010-11	Total	Remaining Balance
A. Projects Completed:						
Grade 5/6 Furnace/Ductwork Replacement	SA	18,000	2,818		2,818	
Upgrade Fumehood in lab - phase 2	SA	750		732	732	
Closet room 108, 141, 151, 157, 158 - Phase 2	SA	6,000		1,409	1,409	
Concrete pad outside art room door - Phase 2	SA	1,400	-	128	128	
Power assisted door operators at front & side entr	HF	17,000	-	10,755	10,755	
New treds on stairs to weight room	GM	5,000	-	4,191	4,191	
Milwork for Grades 5 & 6	SA	18,000	-	4,206	4,206	
		66,150	2,818	21,421	24,239	24,239
B. Projects Approved and In Progress:						
Transferred from 2008-09 Maintenance Upgrades (518) :						
Playground Upgrade	EP	35,000				35,000
Transferred from 2009-10 Maintenance Upgrades (518) :						
Office Renovation - Phase 2	SA	56,000	-	292	292	55,708
Roof Patching	SA	8,000	-	2,488	2,488	5,512
		64,000	-	2,780	2,780	61,220
						64,000
Transferred from 2008-09 IMR						
Repair and replace Fire Doors	SA	35,000	-	-	-	35,000
Storage room Upgrade with vented Cabinet	SA	15,000	2,941	-	2,941	12,059
		50,000	2,941	-	2,941	47,059
						50,000
Transferred from 2009-10 IMR:						
Splash Pads and Drainage	SA	6,000	-	-	-	6,000
Replace original aluminum windows - classroom - phase 2	HF	16,000	-	-	-	16,000
Interior Fire Doors - Jr High	HF	15,000	-	-	-	15,000
Replace furnaces F-23, 24, 29	GM	10,000	-	-	-	10,000
		47,000	-	-	-	47,000
						47,000
D. Projects Deferred:						
Exterior Security Cameras	GS	42,000				
BALANCE TO DATE			2,941	2,780	5,722	\$ 33,761
4/4/11						

sent April 4/11

Margaret,

Thank you for stepping forward to become our School trustee. It will be very nice to have a representative from our ward after not having a trustee for a number of years.

We would like to invite you to a number of functions during Education Week.

It would be great if you could attend our May School Council

meeting to meet our School Council Executive and School Room Reps.

It is on Monday, May 2 @ 7:00 pm in the school library. Please RSVP so we can add your name to the agenda.

We would also love to have you attend "Coffee and Cake to Meet Our New Trustee" on Wednesday, May 4th at 4:00 pm in the staffroom. Please RSVP so we can make arrangements.

Sheila: Staff at Reary School

Carmen Doris

From: Betty Turpin
Sent: Tuesday, April 05, 2011 1:33 PM
To: Carmen Doris
Subject: RE: Father's farewell evening

Should this be in Board package.

Sent from my Windows Phone

-----Original Message-----

From: Carmen Doris
Sent: Tuesday, April 05, 2011 11:27 AM
To: Division Office Staff
Subject: FW: Father's farewell evening

-----Original Message-----

From: Helly Lacombe [mailto:helly@telus.net]
Sent: Tuesday, April 05, 2011 11:26 AM
To: Carmen Doris; Brandi Parker; Cara Boucher
Subject: Father's farewell evening

Good morning again -- would you please share this e-mail with your staff members? Thanks.

Tickets for Father Joseph's farewell evening are available at the parish office. They will also be on sale before / after masses this week-end. The cost is \$12.00 per person this event will take place on Friday, May 6th at 6:30 pm at the Conference Center. Doors open at 6:00 pm.

If you would like to leave a message for Father, we have paper available in the entrance of the church for that purpose! You can also e-mail one to me (helly@telus.net) and I can include it in the card or the scrap book ... If you have pictures you would like to contribute to the scrap book, please drop them off at the office (or give them to me at church :)) -- if you would like to scrap book a page for us to insert, that would be great too! Our pages will be 12 x 12 ...

Any questions? Call me: 780-624-2635 / 1915 or e-mail: helly@telus.net

Thanks

Helly

AGENDA

Holy Family Catholic Regional Division No. 37

Teacher-Board Advisory Committee Meeting

**April 12, 2011 at the Holy Family Catholic Education and Conference Centre
5:30 p.m.**

1. Call To Order - Superintendent Turpin

2. Prayer

3. Appointment of Chair

4. Minutes of the April 14, 2011 Meeting

Appendix

5. Role Clarification and Accountability Model

6. Board of Committees – Terms of Reference

Appendix

7. Focus for 2010-2011

- Feedback from St. Stephen's School

Appendix

8. Board Sponsored Social Event

9. 2011-2012 School Year Calendar

Appendix

10. Adjournment

Carmen Doris

From: Dianne Arcand Lavoie <rdlav@telusplanet.net>
Sent: Monday, April 04, 2011 4:56 PM
To: Carmen Doris
Subject: Community Services as of March 30th, 2011

Hi Carmen,

Here is my report from the Community Services Board meeting of March 30th, 11

- Grants to Groups. The board reviewed and rated applications from community groups and awarded \$40,000.00 in grants.
- Parks and Trails Master Plan is almost complete
- Ice is out of the arena.
- We reviewed the Terms of Reference of the Community Services Board.
- The Board will invite the Francophone School Board to have a seat at the table.
- As of April 1st, 2011 the transit service is no longer.

Thanks
Dianne

Carmen Doris

From: Betty Turpin
Sent: Tuesday, March 29, 2011 1:02 AM
To: Carmen Doris
Subject: FW: Heather Welwood joins ASBA's education services consulting team

For Board meeting.

Sent from my Windows Phone

From: David Anderson
Sent: Monday, March 28, 2011 7:14 PM
To: *Board Chairs; *Superintendents-Email; *Secretary Treasurers
Cc: *BofD email - All; *ASBA Staff & Contractors
Subject: Heather Welwood joins ASBA's education services consulting team

I am delighted to announce that Heather Welwood is joining ASBA's team of educational consultants. Heather will be available to assist boards in the areas of governance and trustee development.

Inspiring Education invites boards to examine their governance practices in terms of the informed transformation of our education system.

Heather brings 18 years of experience as a school trustee, as board chair and as president of ASBA to the role. Her experience will add a practical dimension to ASBA's support for boards in their governance and leadership roles and responsibilities.

Heather will work directly with ASBA Senior Education Advisor Jim Gibbons and our other outstanding educational consultants in responding to requests from school boards.

If you are interested in having Heather, or a team, work with your board with a focus on governance and leadership, please contact ASBA Senior Education Advisor, Jim Gibbons, at jgibbons@asba.ab.ca.

David Anderson
Executive Director
780.451.7109