

HOLY FAMILY C.R.D. NO. 37
REGULAR BOARD MEETING MINUTES
May 17, 2011

CALL TO ORDER: Chair Lavoie called the Regular Board Meeting to order at 10:00 a.m. in Peace River, Alberta.

ATTENDANCE: In attendance: Chair Lavoie, Vice-Chair Valiquette, Trustees C. Lizée, A. Polard, R. Lanctot, K. Whalen, Superintendent B. Turpin, Secretary-Treasurer H. Diaz and Recording Secretary C. Doris.

ABSENT: Trustee David, Ostermeier, Wright and Michaud.

PRAYER: Superintendent Turpin led the meeting in a group prayer.

ADOPTION OF AGENDA: Vice-Chair Valiquette moved the Board adopt the agenda with the following additions:

4.7 Revised 2011-2012 School Year Calendar for Providence School

4.7.1 Request for June 1, 2011, PD Day for Providence School

4.13 Tender for Holy Family School – Replacement of Sewer Line

4.14 Tender for Glenmary School – Resurfacing of Bus Lanes

7.2.1 Budget Status Report as a April 30, 2011

9.1.2 Board of Directors' Email #25, dated May 12, 2011, re: CCSTA Factum from Iain Bension on the Quebec Case and Toonies for Tuition Challenge

9.1.3 Board of Director's Email #26, dated May 13, 2011, re: Kevin Feehan's Opinion on Bill 18.

9.4 Minutes of the Peace River Community Services Meeting of May 11, 2011.

9.1.4 Meeting with ACSTA re: Bill 18 – May 27, 2011

85-05-11

CARRIED

May 17, 2011

**REGULAR BOARD MEETING
MINUTES – APRIL 12, 2011:**

Trustee Lanctot moved the Board adopt the minutes of the Regular Board Meeting of April 12, 2011, as presented.

86-05-11

CARRIED

PHIMESTER BULDING AGREEMENT:

Superintendent Turpin reviewed the history of the Phimester Building Agreement. This item will be discussed at the Joint Board Meeting with Peace River School Division No. 10.

**JOINT BOARD MEETING WITH
PEACE RIVER S.D. NO. 10 AGENDA:**

The Board reviewed the Agenda for the Joint Board Meeting with Peace River S.D. No. 10 at 3:30 p.m. on May 17, 2011, and added the item 6C. Bill 18 Education Act for discussion.

BOARD ANNUAL WORKPLAN:

The Board reviewed the Annual Work Plan for the months of May and June.

HOLY FAMILY MATTERS:

Trustee Lizée’s article on the First Communion will go in the Holy Family Matters.

SPECIAL BOARD MEETING:

Trustee Whalen moved the Board reschedule the Special Board Meeting from May 25, 2011, to June 27, 2011, at 12:00 noon, at the Holy Family Catholic Education and Conference Centre.

87-05-11

CARRIED

**YEAR END AWARDS AND
ACTIVITIES:**

Chair Lavoie reviewed the dates for the Year End Awards and Activities. Administration will request a short profile on each staff member receiving awards from principals and forward them to the trustees presenting the awards. Chair Lavoie will attend the awards day at Good Shepherd, Holy Family, and Glenmary (June 28th), Vice-Chair Valiquette will attend Providence School and Cyberhigh School, Trustee Polard will attend St. Stephen’s, Trustee Lizée will attend St. Andrew’s, Trustee Whalen will attend both days at Glenmary School. Carmen will contact Trustee Michaud to see if she is available to attend Rosary’s.

2011-2012 SCHOOL CALENDAR – PROVIDENCE SCHOOL: Trustee Valiquette moved the Board approve the 2011-2012 Providence School Year Calendar.

88-05-11 CARRIED

2011-2012 SCHOOL CALENDAR – ST. ANDREW’S SCHOOL: Trustee Lizée moved the Board approve the 2011-2012 St. Andrew’s School Year Calendar, as presented.

89-05-11 CARRIED

2011-2012 SCHOOL CALENDAR – HOLY FAMILY CYBERHIGH SCHOOL: Vice-Chair Valiquette moved the Board approve the 2011-2012 Holy Family Cyberhigh School Year Calendar, as presented.

90-05-11 CARRIED

2011-2012 SCHOOL CALENDAR – ST. STEPHEN’S SCHOOL ECS: Trustee Polard moved the Board approve the 2011-2012 St. Stephen’s ECS School Year Calendar, as presented.

91-05-11 CARRIED

2011-2012 SCHOOL CALENDAR – ST. ANDREW’S SCHOOL ECS: Trustee Lizée moved the Board approve the 2011-2012 St. Andrew’s ECS School Year Calendar, as presented.

92-05-11 CARRIED

CHANGE TO PROVIDENCE SCHOOL’S 2010-2011 CALENDAR: Vice-Chair Valiquette moved the Board approve the request from Principal Vandenberg to have a Professional Development Day on June 1, 2011, at Providence School in McLennan.

93-05-11 CARRIED

BUDGET 2011 – AAWEI UPDATE: The email from ASBA, dated April 14, 2011, confirming the Alberta Average Weekly Earnings Index at the rate of 4.54% for 2011-2012 was received as information. The email from the Education Deputy Minister, dated April 15, 2011, confirming additional funding for 2011-2012 school year to 4.54% to address the teacher salary increase was also received as information.

ASBA EDUCATION SERVICES CEO EVALUATIONS AND BOARD SELF-EVALUATIONS: The Board directed Administration to request the services of Terry Gunderson from ASBA and request some possible dates for the CEO’s Evaluation and the

May 17, 2011

Board's Self-Evaluation in late September, early October.

**MEETING WITH SCHOOL BOARDS
RE: TRANSPORTATION GRANT
FORMULA:**

Superintendent Turpin and Chair Lavoie reported on the meeting they attended in Edmonton on April 20, 2011, regarding Transportation Grant Formula.

**RESEARCH RE: SCHOOL BOARD
GOVERNANCE:**

Superintendent Turpin reviewed a request from the Memorial University in St. John's, Newfoundland, to do a research study in school board governance. They require 6 volunteer trustees to complete a questionnaire. Superintendent Turpin distributed the questionnaire to the 6 Trustees and asked that they return the completed questionnaire, in the envelope provided, to Carmen as soon as possible.

TENDER FOR HOLY FAMILY SCHOOL:

Trustee Lanctot moved the Board approve the single tender received from Clean Harbors Exploration Services, at the rate of \$26,950.00 plus GST, for the sewer line replacement project at Holy Family School.

94-05-11

CARRIED

TENDER FOR GLENMARY SCHOOL:

Trustee Whalen moved the Board approve the tender from Ruel Brothers Construction at the rate of \$31,775.00 plus GST, for the resurfacing of the bus lane project at Glenmary School.

95-05-11

CARRIED

AISI PRESENTATION:

At 11:30 a.m., Teacher Courtney Lawrance and Justin Monahan, a Grade 12 Student from St. Andrew's School, gave a presentation called, "Student Engagement - Speak Out and Student Council". Justin went through an exercise with the Board starting with a game and then followed the steps in the process using brainstorming, sharing of individual ideas, clustering group ideas, naming the cluster, group selected the two most important ideas and then voted using the 2 dots to vote in the dot-ocracy.

At 12:10 p.m., Chair Lavoie thanked Miss Lawrance and Justin for a great presentation at which time they left the meeting.

May 17, 2011

RECESS: The meeting recessed at 12:20 noon for lunch.

RECONVENE: The meeting reconvened at 12:45 p.m.

POLICY REVIEW: Trustee Lizée moved the Board approve the amendments to Policy 3 Role of the Trustee and Policy 3 Appendix “Services, Materials and Equipment Provided to Trustees”.

96-05-11 CARRIED

POLICY 2: Vice-Chair Valiquette moved the Board defer Policy 2 to the June Board Meeting and that Trustee Compensation be reviewed at the June Board Meeting.

97-05-11 CARRIED

IN CAMERA: Trustee Whalen moved the meeting continue in camera at 12:50 p.m.

98-05-11 CARRIED

IN PUBLIC: Trustee Lizée moved the meeting continue in public at 1:51 p.m.

99-05-11 CARRIED

While in camera, the Board discussed Personnel Items, Fort Vermilion Unification and ACSTA Legal Opinion re: Bill 18 New Education Act.

SUPERINTENDENT’S REPORT: The Board received the Superintendent’s Report as information.

Superintendent Turpin informed the Board that Courtney Lawrance has been appointed Vice-Principal at Glenmary School for the 2011-2012 school year.

Chair Lavoie reviewed the Board Meeting evaluation form for April and noted that if a question is answered “no” that trustees please provide feedback on how it can be improved or changed.

SECRETARY- TREASURER’S REPORT: The Board received the Secretary-Treasurer’s Report, including the following items, as information:

- Budget Status Report – April 30, 2011
- Accounts Paid and Payroll for April 2011
- Infrastructure Maintenance and Renewal Projects
- Maintenance Upgrades – 518
- Providence School Modernization Update
- ASEBP Level 1 Health Benefit Claims Experience Report
- Letter from High Prairie S.D. No. 48, Director of Transportation, dated April 5, 2011, re: Busing Costs

CHAIR’S REPORT: The Chair’s Report was received as information, including the following items:

- Board Retreat - Depart at 9:30 a.m. – provide lunch – The Retreat will have two main topics - Board Relationships and Faith Permeation – Carmelle/Joe, Kelly, Ann, Helen, Carmen, Dianne, Betty, Denise, René (not sure) - Retreat will be at Peace Island and it will go rain or shine. Will get details from Dave and get back to trustees.
- Board Chair’s Email #11, Education Act
- Education Act, Information Session - May 4, 2011.

FACILITIES AND TRANSPORTATION COMMITTEE MEETING – APRIL 27 AND 28, 2011: Trustee Lanctot moved the Board adopt the minutes of the Facilities and Transportation Committee Meeting of April 27, and 28, 2011, as presented.

100-05-11 CARRIED

2012-2015 THREE-YEAR CAPITAL PLAN: Trustee Whalen moved the Board approve the 2012-2015 Three-Year Capital Plan for Holy Family Catholic Regional Division No. 37, as presented.

101-05-11 CARRIED

NEGOTIATIONS: Secretary-Treasurer Diaz reported that the addendum to the Collective Agreement with the Alberta Average Weekly Earnings Index increase of 4.54% has been completed.

PERSONNEL COMMITTEE:	The Personnel Committee Meeting will be held at 4:30 p.m. on May 30, 2011, followed by the Annual Support Staff Meeting at 5:30 p.m.
TEACHER-BOARD ADVISORY COMMITTEE MEETING – APRIL 12, 2011:	Trustee Polard moved the Board adopt the minutes of the April 12, 2011, Teacher-Board Advisory Committee Meeting, as presented.
102-05-11	CARRIED
ACSTA/ASBA POLICIES, BYLAWS & RESOLUTIONS REVIEW COMMITTEE:	The ACSTA/ASBA Policies, Bylaws and Resolutions Review Committee Meeting was rescheduled from May 25, 2011, to May 26, 2011, at 11:00 a.m. and the New Trustee Orientation will be at 10:00 a.m. if Trustee Michaud is available.
AD HOC COMMITTEE RE: COMMUNITY ENGAGEMENT – MCLENNAN:	The Ad Hoc Committee re: Community Engagement in McLennan will be held on May 26, 2011, at 1:00 p.m.
AD HOC COMMITTEE RE: EXCELLENCE IN PROMOTION AND SUPPORT OF ABORIGINAL EDUCATION:	The Ad Hoc Committee: re Excellence in Support and Promotion of Aboriginal Education Meeting was scheduled on June 14, 2011, following the Board Meeting.
ACSTA BOARD OF DIRECTORS – BOARD HIGHLIGHTS:	The ACSTA Board of Directors’ Meeting Highlights of April 8, 2011, were received as information. The next meeting is May 27, 2011. The report for Holy Family C.R.D. No. 37 is due May 20 th .
ACSTA BOARD OF DIRECTORS’ EMAIL #24 & 25:	The ACSTA Board of Directors’ Email #24 re: Letter to Minister Hancock re: Greater St. Albert Catholic Regional Division and #25 re: CCSTA Factum from Iain Bension on the Quebec Case and Toonies for Tuition Challenge were received as information.
ACSTA DIRECTORS’, BOARD CHAIRS AND SUPERINTENDENTS MEETING – MAY 27, 2011:	Chair Lavoie and Trustee Lizée will attend the ACSTA Board of Directors/Chairs/Superintendents Meeting on May 27, 2011, in Edmonton. Superintendent Turpin will attend the afternoon session of this meeting.
ASBA ZONE 1 MEETING AGENDA – MAY 19, 2011:	Trustee Valiquette reported on the ASBA Zone 1 Meeting of March 24, 2011, at the May Board Meeting. Chair Lavoie, Trustee Lizée and Superintendent Turpin will attend the ASBA Zone 1

May 17, 2011

Meeting in High Prairie on May 19, 2011.

PEACE RIVER COMMUNITY SERVICES BOARD MEETING:

Chair Lavoie's report of the Peace River Community Services Board Meeting of May 11, 2011, were received as information.

ACSTA BLUEPRINTS CONFERENCE:

Vice-Chair Valiquette gave a verbal report on the Blueprints Conference she attended in Kananaskis on May 3, 2011.

ACSTA FALL AGM CALL FOR RESOLUTIONS:

The ACSTA Fall AGM Call for Resolutions was referred to the ACSTA/ASBA Policies, Bylaws and Resolutions Review Committee on May 26, 2011.

ASBA SPRING CONFERENCE:

Administration will investigate the cost of chartering a plane from Northern Air to attend the Spring General Meeting in Red Deer.

ASBA MEMBERS SATISFACTION SURVEY 2011:

Superintendent Turpin and Chair Lavoie will schedule a time for the ASBA Members Satisfaction 2011 phone survey.

BOOK STUDY:

The first chapter of the book study was deferred to the Board Retreat.

BOARD MEETING EVALUATION FORM:

Chair Lavoie reminded trustees to complete the Board Meeting Evaluation Form.

Trustee Lizée extended an invitation to Father Tony's Farewell on June 12, 2011 at 5:30 p.m. at St. Paul's Church in High Prairie.

CLOSING PRAYER:

Chair Lavoie closed the meeting with a prayer.

ADJOURNMENT:

Trustee Polard moved the meeting be adjourned at 2:55 p.m.

103-05-11

CARRIED

CHAIR

SECRETARY-TREASURER

May 17, 2011